

# Appendices



The 4th Annual Mountain Madness event was held at Meadow Mountain Youth Center and offered youth an opportunity to test their endurance and agility on a fun-filled challenging course.



## Appendix A

### COMMUNITY SERVICES STAFFING DISTRIBUTION AS OF JUNE 30, 2017

Facilities (By Region)	CMS <sup>+</sup>		Mgmt <sup>+</sup>	Admn	RA/CD		Res. Spec.		Services <sup>+</sup>	Secur <sup>+</sup>	Othr <sup>+</sup>	Total
	Spec	Sup			Offr	Sup	Spec	Sup				
<b>R-I-Baltimore City</b>												
CD - BCJJC	0	0	0	0	2	0	0	0	0	0	0	2
CD - MYRC	0	0	1	1	33	6	0	0	0	0	0	41
Evening Reporting Center Office	1	1	0	1	2	0	0	0	0	0	1	6
Gay Street Office	41	11	4	11	2	0	2	1	0	0	0	72
Hilton Street Office	10	2	0	1	0	0	0	0	0	2	0	15
Plaza Office	7	1	1	2	0	0	0	0	0	2	0	13
<b>R-II-Central</b>												
Arbutus Office	8	1	0	1	0	0	0	0	0	0	0	10
Bel Air Office	7	2	0	1	1	0	0	0	0	0	0	11
Ellicott City Office	10	2	0	2	8	2	0	0	0	0	0	24
Essex Office	12	2	0	1	2	0	0	0	0	0	0	17
Garrison Office	5	1	0	1	0	0	0	0	0	0	0	7
Hunt Valley Office	7	4	1	5	1	0	3	1	0	0	0	22
Westminster Office	3	1	1	1	1	0	0	0	0	0	0	7
<b>R-III-Western</b>												
Allegany Co Office	4	1	0	2	1	1	0	0	1	0	0	10
Frederick Office	6	2	1	2	1	0	0	1	0	0	0	13
Hagerstown Office	7	2	0	3	1	0	2	0	1	0	1	17
Oakland Office	3	1	0	1	0	0	0	0	0	0	0	5
Cambridge Office	3	1	0	1	1	0	1	0	0	0	0	7
CD - LESCC	0	0	0	0	1	0	0	0	0	0	0	1
<b>R-IV-Eastern</b>												
Centreville Office	1	1	0	1	0	0	0	0	0	0	0	3
Chestertown Office	1	1	0	1	0	0	0	0	0	0	0	3
Denton Office	2	1	0	2	0	0	1	0	0	0	0	6
Easton Office	3	1	1	2	0	0	0	0	1	0	0	8
Elkton Office	6	1	1	1	0	0	0	0	0	0	0	9
Ocean City Office*	1	1	0	4	0	0	0	0	0	0	3	9
Princess Anne Office	2	1	0	1	0	1	0	0	1	0	0	6
Salisbury Office	10	2	0	1	0	0	0	0	0	0	0	13
Snow Hill Office	4	1	1	1	1	0	0	0	0	0	0	8
<b>R-V-Southern</b>												
Annapolis Office	14	4	2	5	2	0	1	1	2	0	0	31
Glen Burnie Office	7	1	0	0	1	0	0	0	0	0	0	9
LaPlata Office	11	3	0	1	1	1	0	0	0	0	0	17
Leonardtown Office	6	2	0	2	1	0	0	0	0	0	0	11
Prince Frederick Office	4	2	0	1	2	0	0	0	0	0	0	9
<b>R-VI-Metro</b>												
Largo Office	17	7	0	5	5	0	1	1	0	0	0	36
Rockville Office	15	4	1	4	3	0	1	0	0	0	0	28
Silver Spring Office	4	1	0	1	0	0	1	0	0	0	0	7
Upper Marlboro Office	15	2	2	3	1	0	1	0	0	0	0	24
<b>Total Filled</b>	<b>257</b>	<b>71</b>	<b>17</b>	<b>73</b>	<b>74</b>	<b>11</b>	<b>14</b>	<b>5</b>	<b>6</b>	<b>4</b>	<b>5</b>	<b>537</b>
<b>Total Vacancies</b>	<b>25</b>	<b>8</b>	<b>1</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>50</b>

Note: Part-time employee positions are represented as one position. Vacancies represent permanent positions only.

\*Ocean City Office is a seasonal office, staffed by contractual employees.

+ "CMS" means Case Management Specialist; "Mgmt" includes management and Assistant Area Directors; "Services" includes substance abuse and behavioral health; "Secur" includes Police Officer Trainee or Building Security Officer classifications; "Othr" (Other) includes transportation, recreation, and program specialists.

## Appendix B

### DETENTION CENTER STAFFING (FILLED POSITIONS) AS OF JUNE 30, 2017<sup>1</sup>

Facility (By Region)	Res Advisor		GLM*	CMS*	Services <sup>+</sup>	Admin	Facil*	Dietary	Nurse	Mgmt	Othr <sup>+</sup>	Total
	Advis	Sup										
<b>R-I-Baltimore City</b>												
BCJJC**	110	6	8	8	4	6	21	17	11	4	2	197
<b>R-II-Central</b>												
Hickey School**	100	6	7	7	3	4	8	12	5	3	2	157
<b>R-III-Western</b>												
WMCC	25	4	2	2	3	1	2	5	6	1	1	52
<b>R-IV-Eastern</b>												
LESCC	26	4	2	2	3	1	3	4	5	1	1	52
<b>R-V-Southern</b>												
Waxter Center	47	3	3	3	6	2	2	7	3	2	1	79
<b>R-VI-Metro</b>												
Cheltenham**	82	7	6	9	4	3	4	9	7	2	1	134
Noyes Children's Ctr.	45	6	4	4	3	1	3	0	1	2	1	70
<b>Total Filled</b>	<b>435</b>	<b>36</b>	<b>32</b>	<b>35</b>	<b>26</b>	<b>18</b>	<b>43</b>	<b>54</b>	<b>38</b>	<b>15</b>	<b>9</b>	<b>741</b>
Vacancies Available	14	6	7	4	7	0	2	5	8	1	1	55

Note: Part-time employee positions are represented as one position. Vacancies represent permanent positions only.

\*“GLM” represents Group Life Manager; “CMS” represents Case Management Specialist; “Facil” represents Facility Maintenance at all facilities and at BCJJC it represents Facility Maintenance and Building Security Officers.

+“Services” includes substance abuse and behavioral health; “Othr” includes transportation and recreation.

\*\*Direct clinical services are provided by contracted vendors. For the MAST initiative, DJS added full-time, non-contractual psychologist and social work positions.

<sup>1</sup> MSDE gradually assumed responsibility for all education positions previously under the auspices of DJS with the last youth center taken over in June 2013.

## Appendix C

### COMMITTED PROGRAM STAFFING (FILLED POSITIONS) AS OF JUNE 30, 2017<sup>1</sup>

Facility (By Region)	Res Advisor		GLM*	CMS*	Services <sup>+</sup>	Admin	Facil*	Dietary	Nurse	Mgmt	Othr <sup>+</sup>	Total
	Advis	Sup										
<b>R-III (Western)</b>												
Backbone Mt. Yth Ctr	37	3	3	5	2	1	2	4	0	2	1	60
Green Ridge Yth Ctr	32	2	1	5	3	2	2	6	0	2	1	56
Meadow Mt. Yth Ctr	31	3	3	5	4	1	2	4	0	2	2	57
Savage Mt. Yth Ctr	31	1	3	4	4	1	2	4	0	1	1	52
Victor Cullen	52	6	2	5	5	1	6	6	6	3	1	93
Yth Ctrs Central Office	0	0	0	1	0	2	4	0	0	1	0	8
<b>R-IV (Eastern)</b>												
J. DeWeese Carter Ctr	17	2	2	1	1	1	1	0	2	2	1	30
<b>Total Filled</b>	<b>200</b>	<b>17</b>	<b>14</b>	<b>26</b>	<b>19</b>	<b>9</b>	<b>19</b>	<b>24</b>	<b>8</b>	<b>13</b>	<b>7</b>	<b>356</b>
Vacancies Available	0	3	8	0	4	1	0	2	3	1	1	23

Note: Part-time employee positions are represented as one position. Vacancies represent permanent positions only.

\*“GLM” represents Group Life Manager; “CMS” represents Case Management Specialist; “Facil” represents Facility Maintenance.

+“Services” includes substance abuse and behavioral health; “Othr” includes transportation and recreation.

<sup>1</sup> MSDE gradually assumed responsibility for all education positions previously under the auspices of DJS with the last youth center taken over in June 2013.

## Appendix D

### STATE-OPERATED FACILITY EXPENDITURES, FY 2017

	General Admin	Mainten.	Education Services*	Somatic Health	Direct Care	Dietary Services	Mental Health Services	Juvenile Incent.	Grand Total
Baltimore City	\$3,384,319	\$1,337,361	\$655,798	\$2,048,287	\$12,928,411	\$1,982,049	\$2,005,226	\$682	\$24,342,133
Carter	\$438,005	\$216,543	\$25,286	\$331,651	\$1,711,824	\$152,890	\$252,114	\$147	\$3,128,460
Cheltenham	\$2,431,936	\$822,691	\$280,190	\$1,696,243	\$11,424,562	\$859,751	\$2,460,819	\$1	\$19,976,193
Green Ridge	\$404,820	\$234,169	\$0	\$175	\$3,092,671	\$463,285	\$212,447	\$259	\$4,407,826
Hickey	\$1,223,464	\$2,154,696	\$279,588	\$1,396,070	\$10,547,485	\$1,202,731	\$1,224,113	\$83	\$18,028,230
Lower East Shore	\$424,404	\$252,833	\$92,231	\$679,588	\$48,672	\$463,112	\$418,207	\$710	\$2,379,757
Noyes	\$825,075	\$366,453	\$183,223	\$769,386	\$5,620,202	\$536,306	\$577,298	\$600	\$8,878,543
State-Wide Youth Centers**	\$1,046,594	\$5,070,256	\$519,967	\$1,518,708	\$11,376,496	\$1,189,023	\$1,298,148	\$3,817	\$22,023,009
Victor Cullen	\$1,075,762	\$873,932	\$120,964	\$860,908	\$5,943,126	\$703,639	\$608,261	\$0	\$10,186,592
Waxter	\$1,425,220	\$205,212	\$141,872	\$870,702	\$4,620,063	\$576,880	\$878,713	\$82	\$8,718,744
Western Maryland	\$608,744	\$257,772	\$108,284	\$722,457	\$2,942,468	\$449,098	\$258,828	\$0	\$5,347,651
<b>Grand Total</b>	<b>\$13,288,343</b>	<b>\$11,791,918</b>	<b>\$2,407,403</b>	<b>\$10,894,175</b>	<b>\$770,255,980</b>	<b>\$8,578,764</b>	<b>\$10,194,174</b>	<b>\$6,381</b>	<b>\$127,417,138</b>

\*Education costs reflect the amounts collected from Local Education Agencies. These funds are transferred to MSDE who is responsible for the operation of the Education programs in DJS facilities.

\*\*Does not include Green Ridge Youth Center which is budgeted separately as a regionalized Youth Center.

## Appendix E

### STATE-OPERATED FACILITY PER DIEMS AND AVERAGE ANNUAL COSTS, FY17

	Per Diem Cost	Avg. Annual Cost
Baltimore City	\$625	\$228,205
Carter	\$934	\$341,008
Cheltenham	\$943	\$344,336
Green Ridge	\$449	\$164,471
Hickey	\$974	\$355,684
L. Eastern Shore	\$348	\$127,085
Noyes	\$752	\$274,300
State-Wide Youth Centers*	\$823	\$307,584
Victor Cullen	\$981	\$358,207
Waxter	\$951	\$347,242
Western Maryland	\$680	\$248,311

\*Does not include Green Ridge Youth Center which is budgeted separately as a regionalized Youth Center.

## FY 2017 COMMITTED PROGRAM PER DIEM RATES

Program Type	FY17 Per Diem Range*, ***	Avg. FY17 Per Diem Rate**	
In-State	Treatment Foster Care	\$114.08 - \$249.16	\$152.55
	Group Home	\$182.57 - \$276.36	\$213.41
	Therapeutic Group Home	\$256.03 - \$270.11	\$264.89
	Independent Living	\$98.99 - \$183.50	\$131.46
	Alternative Living	\$254.36	\$254.36
	Residential Treatment Center	\$387.79 - \$548.60	\$467.97
	Diagnostic Unit/CEU	\$302.50 - \$313.15	\$307.83
	Residential Treatment Center	\$291.27 - \$408.00	\$352.19
Out-of-State	Staff Secure	\$134.98 - \$351.75	\$216.89
	Hardware Secure	\$323.25 - \$360.00	\$347.22

\*\*Per Diem Ranges\* are presented for privately-operated programs that DJS reimburses for service using a single rate. Rates are not presented for programs that are funded in whole or in part by other sources such as private health care insurance or Medicaid. IFCA and Psychiatric Hospitals are excluded as a class for this reason, and rates for in-state Residential Treatment Centers are based on 8 of 10 programs utilized by DJS during FY 2017.

\*\*The average per diem rate should not be used to calculate the total cost by program type given the range of per diem rates. The average per diem rate does not take into account individual program utilization and the total cost may vary substantially based on the number of youth who actually participate in each program.

\*\*\*Educational costs are not included in the per diem rates. Educational costs may vary within a program depending on the combination of services provided (e.g., regular education vs. special education) and the educational needs of youth placed in the program.

## Appendix F

### DETENTION RISK ASSESSMENT INSTRUMENT (DRAI) - IMPLEMENTED JULY 1, 2017, PAGE 1

Youth Name: \_\_\_\_\_

ASSIST ID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Race: \_\_\_\_\_

Gender: \_\_\_\_\_

Complaint ID/Complaint Date: \_\_\_\_\_

Worker Name: \_\_\_\_\_

County of Jurisdiction: \_\_\_\_\_

Date DRAI Completed: \_\_\_\_\_

Date of Decision: \_\_\_\_\_

Police Requested Detention:  Yes  No

Completed by Night Intake:  Yes  No

#### DETENTION RISK SCORING

##### 1. Charges Pending Adjudication

- Two or more prior charges pending adjudication for Category I or II Offenses: 8 Points
- One or more prior charge pending adjudication for a Category III, IV, or V Offense: 4 Points
- One prior charge pending adjudication for a Category I or II Offense: 2 Points
- No additional pending charges: 0 Points

##### 2. Prior Sustained Adjudications / Current Supervision

- One prior sustained adjudication for a Category III or IV Offense OR Probation Supervision: 5 Points
- One or more prior sustained adjudication for a Category V Offense OR Pre-Court or ATD Supervision: 3 Points
- One or more prior sustained adjudications for a Category I or II Offense OR Intensive Supervision: 1 Point
- Two or more prior sustained adjudications for Category III or IV Offenses OR Aftercare Supervision: 1 Point
- No prior sustained adjudication AND no current supervision: 0 Points

##### 3. History of Failure to Appear for a Court Hearing (within past 12 months)

- One or more FTA for court hearing in past 12 months : 5 Points
- No FTA for court hearing in past 12 months: 0 Points

##### 4. History of Escape/AWOL (within past 12 months)

- One or more instances of escape/AWOL in past 12 months: 4 Points
- No escapes/AWOLS in past 12 months: 0 Points

##### 5. Prior Detentions (within past 6 months)

- One or more prior detention in past 6 months: 2 Points
- No prior detentions in past 6 months: 0 Points

##### 6. Age at First Felony Complaint

- 16 or under: 4 Points
- Over 16 or no prior felony complaint: 0 Points

DRAI RISK SCORE:

DRAI RISK LEVEL:

Low: 0-7 points  
Moderate: 8-12 points  
High: 13+ points

**DETENTION RISK ASSESSMENT INSTRUMENT (DRAI) - IMPLEMENTED JULY 1, 2017, PAGE 2**

<b>DRAI RATIONALES (CHECK ALL THAT APPLY)</b>	
<b>New Complaint:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Most Serious New Alleged Offense:</b>	<input style="width: 150px; height: 20px;" type="text"/> Offense Category: <input style="width: 40px; height: 20px;" type="text"/> (Cat. 1 or 2 = Mandatory Detention)
<b>Mandatory Court and Policy Holds</b>	
<input type="checkbox"/> ATD Violation (Court Order Requires Detention at First Infraction)	
<input type="checkbox"/> Non-ATD GPS Violation (Court Order Requires Detention at First Infraction)	
<input type="checkbox"/> Writ or Warrant	
<input type="checkbox"/> Detained for Adult Court Pending Transfer Hearing, or Transferred Pending Juvenile Charging	
<input type="checkbox"/> Court-Ordered Detention at Hearing (include Committed Youth Held for Court Hearing)	
<input type="checkbox"/> Interstate Hold	
<input type="checkbox"/> Firearm use / possession (exclude BB guns)	
<input type="checkbox"/> Escape – Secure Facility	
<input type="checkbox"/> Ejected – Committed Placement	
<b>Non-Mandatory Rationales</b>	
<input type="checkbox"/> Transferred From Adult Court	
<input type="checkbox"/> Violation of Probation / Violation of Commitment	
<input type="checkbox"/> Pre-Adjudicated ATD Violation	
<input type="checkbox"/> Post-Disposition ATD Violation	

**INDICATED DECISION:**

**DECISION COMPONENTS:**   
 (Risk Score, Offense Seriousness, Mandatory Hold)

## Appendix F (cont.)

### DETENTION RISK ASSESSMENT INSTRUMENT (DRAI) - IMPLEMENTED JULY 1, 2017, PAGE 3

**ACTUAL DECISION:**

- RELEASE
  DETENTION ALTERNATIVE (ATD)
  DETAIN

Please check ALL aggravating and mitigating factors below that impact your decision to override.

REASON(S) FOR OVERRIDE UP TO ATD OR SECURE DETENTION	
<input type="checkbox"/>	Parent refusal
<input type="checkbox"/>	Parent unavailable
<input type="checkbox"/>	Youth has a history of violence in the home or victim resides in the home
<input type="checkbox"/>	ATD refusal (specify name of ATD(s)) _____
<input type="checkbox"/>	Shelter refusal (specify name of shelter(s)) _____
<input type="checkbox"/>	Shelter unavailable
<input type="checkbox"/>	Other (please specify, <b>required</b> ) _____

REASON(S) FOR OVERRIDE DOWN TO ATD OR RELEASE	
<input type="checkbox"/>	Age of youth
<input type="checkbox"/>	Parent willing/able to provide supervision
<input type="checkbox"/>	Category I or II offense is less serious than indicated by charge _____
<input type="checkbox"/>	New charge referred is not recent
<input type="checkbox"/>	Other (please specify, <b>required</b> ) _____

**OVERRIDES:**

SUPERVISOR APPROVAL OBTAINED Yes No

Intake Worker Signature: \_\_\_\_\_

Authorizing Supervisor (please print): \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

**DETENTION RISK ASSESSMENT INSTRUMENT (DRAI) - IMPLEMENTED JULY 1, 2017, PAGE 4**

**FIRST COURT APPEARANCE:**

<p><b>Current Detention Status (Prior to Court Action)</b></p> <p><input type="checkbox"/> Detained</p> <p><input type="checkbox"/> Detention Alternative: <input type="checkbox"/>CD <input type="checkbox"/>Shelter <input type="checkbox"/>DRAP <input type="checkbox"/>ERC <input type="checkbox"/>Other:_____</p> <p><input type="checkbox"/> Released</p>
<p><b>DJS Recommendation to Court</b></p> <p><input type="checkbox"/> Detained</p> <p><input type="checkbox"/> Detention Alternative: <input type="checkbox"/>CD <input type="checkbox"/>Shelter <input type="checkbox"/>DRAP <input type="checkbox"/>ERC <input type="checkbox"/>Other:_____</p> <p><input type="checkbox"/> Release to: <input type="checkbox"/>Parent <input type="checkbox"/>Sibling <input type="checkbox"/>Grandparent <input type="checkbox"/>Aunt/Uncle <input type="checkbox"/>Other:_____</p>
<p><b>Court Detention Decision</b></p> <p><input type="checkbox"/> Detained</p> <p><input type="checkbox"/> Detention Alternative: <input type="checkbox"/>CD <input type="checkbox"/>Shelter <input type="checkbox"/>DRAP <input type="checkbox"/>ERC <input type="checkbox"/>Other:_____</p> <p><input type="checkbox"/> Release to: <input type="checkbox"/>Parent <input type="checkbox"/>Sibling <input type="checkbox"/>Grandparent <input type="checkbox"/>Aunt/Uncle <input type="checkbox"/>Other:_____</p> <p><b>Special Circumstances Affecting Detention Decision:</b> _____</p>

## Appendix G

### DJS HOUSING CLASSIFICATION ASSESSMENT FOR YOUTH IN DETENTION

DJS Housing Classification Assessment for Youth in Detention		
Name of Youth	_____ <i>first</i> <i>last</i> <i>MI</i>	Youth PID: _____ Youth DOB: _____
Date of Admission:	_____	Staff Name: _____
<b>1. Severity of <u>Current</u> Charge (for detained youth), or Adjudication (for pending placement youth):</b> <i>Category I = 4 points</i> <i>Category III = 2 points</i> <i>Category II = 3 points</i> <i>Category IV, V or VOP = 1 point</i> Points: _____		
<b>2. Most Serious <u>Past</u> Adjudicated Delinquent Offense:</b> _____ <i>Category I = 4 points</i> <i>Category II = 3 points</i> <i>Category III = 2 points</i> <i>Category IV, V, or VOP = 1 point</i> <i>None = 0 points</i> Points: _____		
<b>3. Number of Prior Serious Incidents in Custody*</b> (See summary on Face Sheet) <i>*Youth-on-youth (including sexual contact) assaults, youth-on-staff assaults, group disturbances, restraints, and escapes or attempted escapes.</i> <i>6 or more = 6 points</i> <i>2 or 3 = 2 points</i> <i>4 or 5 = 4 points</i> <i>0 or 1 = 0 points</i> Points: _____		
<b>4. Current Age of Youth:</b> _____ Points: _____ <i>Under 14 = 4 Points, 15-17 = 2 Points, 18 and Over = 0 Points.</i>		
Total Score: _____		
<b>Recommended Classification:</b> <i>Low= 0 to 5, Medium= 6 to 10, High= 11 or above</i> _____		
<b>Special Housing Issues.</b> Check all that apply. These issues may indicate the need for higher supervision status, or placement into a special unit such as an infirmary.		
Y/N	<b>Issue:</b>	<b>Details</b>
_____	Medical Condition/Injury	_____
_____	Protective Custody	_____
_____	Mental Health/Low Funct./Suicide Risk:	_____
<b>Behavioral Health review of Special Issues:</b> _____		
<i>Beh. Health Staff Signature required for all youth</i>		
<b>Double Bunking Concerns.</b> Check all that apply that will require special bunking decisions		
Y/N	<b>Issue:</b>	
_____	Age is under 13: Do not bunk with youth over 16 years old.	
_____	Small or X-Large Body Size: Do not bunk small and extra large youth together	
_____	Sex Offense History: Single room only.	
_____	Other. <b>Details:</b>	_____
<b>Final Housing Classification (Low, Med, High):</b> _____		
<i>If different from recommended level, supervisor must approve</i>		
<b>Unit Assignment:</b>	_____	
<b>Room Number:</b>	_____	<b>Single Room Only? (Y/N)</b> _____

**DJS HOUSING CLASSIFICATION RE-ASSESSMENT FOR YOUTH IN DETENTION**

### Housing Classification Re-Assessment for Youth in Detention

**Current Supervision Level:** \_\_\_\_\_

**Current Pod/Unit Assignment:** \_\_\_\_\_

**1. Current Score - From Last Classification Assessment** **Current Score:** \_\_\_\_\_

**2. Escapes/Attempts since last Classification Assessment**  
*1 or more = 6 Points, None = 0 points.* **Points:** \_\_\_\_\_

**3. Number of Serious Incidents since last Classification Assessment\***  
*\*Youth-on-youth (including sexual contact) assaults, youth-on-staff assaults, group disturbances, or restraints.*

<b>5 or more incidents</b>	<b>= 4 Points</b>	
<b>2 - 4 incidents</b>	<b>= 2 Points</b>	<b>Points:</b> _____
<b>0 - 1 incidents</b>	<b>= - 4 Points</b>	

**Total Score:** \_\_\_\_\_

**Recommended Supervision Level:** *Low=0 to 5, Medium= 6 to 10, High= 11 or above* \_\_\_\_\_

**Special Housing Issues.** *Check all that apply that will require special housing decisions*

Y/N	<u>Issue:</u>	<u>Details</u>
_____	Medical Condition/Injury	_____
_____	Protective Custody	_____
_____	Mental Health/Low Funct./Suicide Risk:	_____
<b>Behavioral Health review of Special Issues:</b> _____		
<i>Beh. Health Staff Signature required for all youth</i>		

**Double Bunking Concerns.** *Check all that apply that will require special bunking decisions*

Y/N	<u>Issue:</u>
_____	Age is under 13: Do not bunk with youth over 16 years old.
_____	Small or X-Large Body Size: Do not bunk small and extra large youth together
_____	Sex Offense History: Single room only.
_____	Other. <b>Details:</b> _____

**Final Housing Classification (Low, Med, High):** \_\_\_\_\_

**Unit Assignment:** \_\_\_\_\_ *If different from recommended level, supervisor must approve*

**Room Number:** \_\_\_\_\_ **Single Room Only? (Y/N)** \_\_\_\_\_

## Appendix H

### DJS HOUSING CLASSIFICATION ASSESSMENT FOR COMMITTED YOUTH

DJS Housing Classification Assessment For Committed Youth			
Name of Youth	_____	_____	Youth PID: _____
	<i>first</i>	<i>last</i>	<i>MI</i>
			Youth DOB: _____
Date of Admission:	_____	Staff Name:	_____
<b>1. Severity of <u>Current</u> Committing Offense:</b>			
	<i>Category I = 4 points</i>	<i>Category III = 2 points</i>	
	<i>Category II = 3 points</i>	<i>Category IV, V or VOP = 1 point</i>	Points: _____
<b>2. Most Serious <u>Past</u> Adjudicated Delinquent Offense:</b>			
	<i>Category I = 4 points</i>	<i>Category III = 2 points</i>	
	<i>Category II = 3 points</i>	<i>Category IV, V, or VOP = 1 point</i>	Points: _____
<b>3. Number of Prior Serious Incidents in Custody*</b> (See summary on Face Sheet)			
<i>*Youth-on-youth (including sexual contact) assaults, youth-on-staff assaults, group disturbances, restraints, and escapes or attempted escapes.</i>			
	<i>6 or more = 6 points</i>	<i>2 or 3 = 2 points</i>	
	<i>4 or 5 = 4 points</i>	<i>0 or 1 = 0 points</i>	Points: _____
<b>4. Current Age of Youth:</b>			
	<i>Under 14 = 4 Points,</i>	<i>15-17 = 2 Points,</i>	<i>18 and Over = 0 Points.</i>
			Points: _____
			<b>Total Score:</b> _____
<b>Recommended Classification:</b> <i>Low= 0 to 5, Medium= 6 to 10, High= 11 or above</i>			
<b>Special Housing Issues.</b> Check all that apply. These issues may indicate the need for higher supervision status, or placement into a special unit such as an infirmary.			
Y/N	<b>Issue:</b>	<b>Details</b>	
_____	Medical Condition/Injury	_____	
_____	Protective Custody	_____	
_____	Mental Health/Low Funct./Suicide Risk:	_____	
<b>Behavioral Health review of Special Issues:</b>			_____
			<i>Beh. Health Staff Signature required for all youth</i>
<b>Special Concerns.</b> Check all that apply that will require special housing consideration.			
Y/N	<b>Issue:</b>		
_____	Age is under 13: Do not bunk near youth over 16 years old		
_____	Small or X-Large Body Size: Do not place small and extra large youth near each other		
_____	Sex Offense History: Do not place near smaller youth		
_____	Other. <b>Details:</b>	_____	
			<b>Final Housing Classification (Low, Med, High):</b> _____
<b>Unit Assignment:</b>	_____	<i>If different from recommended level, supervisor must approve</i>	
<b>Room Number:</b>	_____		

**DJS HOUSING CLASSIFICATION RE-ASSESSMENT FOR COMMITTED YOUTH**

<b>Housing Classification Re-Assessment For Committed Youth</b>	
<b>Current Supervision Level:</b> _____	
<b>Current Unit Assignment:</b> _____	
<b>1. Current Score - From last Classification Assessment</b>	<b>Current Score:</b> _____
<b>2. Escapes/Attempts since last Classification Assessment</b> <i>1 or more = 6 Points, None = 0 points.</i>	<b>Points:</b> _____
<b>3. Number of Serious Incidents since last Classification Assessment*</b> <i>*Youth-on-youth (including sexual contact) assaults, youth-on-staff assaults, group disturbances, or restraints.</i>	
<i>5 or more incidents = 4 Points</i>	
<i>2 - 4 incidents = 2 Points</i>	<b>Points:</b> _____
<i>0 - 1 incidents = - 4 Points</i>	
	<b>Total Score:</b> _____
<b>Recommended Supervision Level:</b> _____	<i>Low=0 to 5, Medium= 6 to 10, High= 11 or above</i>
<b>Special Housing Issues.</b> <i>Check all that apply that will require special housing decisions</i>	
<b>Y/N</b>	<b>Issue:</b>
_____	Medical Condition/Injury
_____	Protective Custody
_____	Mental Health/Low Funct./Suicide Risk:
_____	<b>Behavioral Health review of Special Issues:</b> _____
	<i>Beh. Health Staff Signature required for all youth</i>
<b>Special Concerns.</b> <i>Check all that apply that will require special housing consideration.</i>	
<b>Y/N</b>	<b>Issue:</b>
_____	Age is under 13: Do not bunk near youth over 16 years old
_____	Small or X-Large Body Size: Do not place small and extra large youth near each other
_____	Sex Offense History: Do not place near smaller youth
_____	Other. <b>Details:</b> _____
<b>Unit Assignment:</b> _____	<b>Final Housing Classification (Low, Med, High):</b> _____
	<i>If different from recommended level, supervisor must approve</i>
<b>Room Number:</b> _____	

## Appendix I

### MARYLAND COMPREHENSIVE ASSESSMENT AND SERVICE PLANNING (MCASP) INTAKE RISK SCREEN, PAGE 1

#### MCASP Intake Risk Screen

##### Part I: DELINQUENT HISTORY

ITEM	Scoring
<b>1. Age at First Offense:</b> The age at the time of the offense for which the youth was referred to DJS for the first time on a misdemeanor or felony.	<input type="checkbox"/> Over 16 <input type="checkbox"/> 16 <input type="checkbox"/> 15 <input type="checkbox"/> 13 to 14 <input type="checkbox"/> Under 13
<b>2. Misdemeanor Referrals:</b> Total number of referrals in which the most serious offense was a misdemeanor.	<input type="checkbox"/> One or fewer <input type="checkbox"/> Two <input type="checkbox"/> Three or four <input type="checkbox"/> Five or more
<b>3. Felony Referrals:</b> Total number of referrals in which the most serious offense was a felony.	<input type="checkbox"/> None <input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Three or more
<b>4. Weapon Referrals:</b> Total number of referrals in which the most serious offense includes the possession or use of a firearm or explosive.	<input type="checkbox"/> None <input type="checkbox"/> One or more
<b>5. Against-person misdemeanor referrals:</b> Total number of referrals in which the most serious offense was an against-person misdemeanor. An against-person misdemeanor involves threats, force, or physical harm to another person such as assault, sex, coercion, harassment, obscene phone call, etc.	<input type="checkbox"/> None <input type="checkbox"/> One <input type="checkbox"/> Two or more
<b>6. Against-person felony referrals:</b> Total number of referrals for an against-person felony. An against-person felony involves force or physical harm to another person such as homicide, murder, manslaughter, assault, rape, sex, robbery, kidnapping, domestic violence, harassment, criminal mistreatment, intimidation, coercion, obscene harassing phone call, etc.	<input type="checkbox"/> None <input type="checkbox"/> One or two <input type="checkbox"/> Three or more
<b>7. Sexual misconduct misdemeanor referrals:</b> Total number of referrals for which the most serious offense was a sexual misconduct 4 <sup>th</sup> degree misdemeanor.	
<b>8. Felony sex offense referrals:</b> Total number of referrals for a felony sex offense – first, second, or third degree.	
<b>9. Detention:</b> Number of times a youth served at least one day confined in detention under a detention order.	<input type="checkbox"/> None <input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Three or more
<b>10. Placement:</b> Number of times a youth served at least one day in placement under commitment to DJS (including pending placement in a detention facility).	<input type="checkbox"/> None <input type="checkbox"/> One <input type="checkbox"/> Two or more
<b>11. Escapes:</b> Total number of referrals for escape.	<input type="checkbox"/> None <input type="checkbox"/> One <input type="checkbox"/> Two or more
<b>12. Failure to appear in court warrants:</b> Total number of failures-to-appear in court that resulted in a warrant being issued. Exclude failure-to-appear warrants for non-criminal matters.	<input type="checkbox"/> None <input type="checkbox"/> One <input type="checkbox"/> Two or more

## MARYLAND COMPREHENSIVE ASSESSMENT AND SERVICE PLANNING (MCASP) INTAKE RISK SCREEN, PAGE 2

### Part II - SOCIAL HISTORY

ITEM	Responses
<p><b>1a. Youth's <u>current</u> school enrollment status, regardless of attendance.</b> If the youth is in home school as a result of being expelled or dropping out, check <i>Expelled</i> or <i>Dropped out</i>; otherwise check <i>Enrolled full</i> or <i>part-time</i>.</p>	<input type="checkbox"/> Graduated/GED <input type="checkbox"/> Enrolled full-time <input type="checkbox"/> Enrolled part-time <input type="checkbox"/> Suspended <input type="checkbox"/> Dropped out <input type="checkbox"/> Expelled <input type="checkbox"/> Unknown
<p><b>1b. Youth's school conduct, last 3 months. <i>Check all that apply.</i></b> Conduct problems include things like fighting or threatening students/teachers; overly disruptive behavior; drug/alcohol use; crimes (e.g., theft, vandalism); lying, cheating.</p>	<input type="checkbox"/> Not applicable <input type="checkbox"/> No school conduct problems <input type="checkbox"/> Conduct problems reported by teachers <input type="checkbox"/> Calls to parents about conduct <input type="checkbox"/> Calls to police about conduct <input type="checkbox"/> Unknown
<p><b>1c. Youth's attendance in last 3 months.</b> Partial-day absence means missing less than half the school day. Full-day absence means missing all or most of school day.</p>	<input type="checkbox"/> Not applicable <input type="checkbox"/> No full-day unexcused absences <input type="checkbox"/> Some full-day unexcused absences <input type="checkbox"/> Some partial-day unexcused absences <input type="checkbox"/> Chronic full-day unexcused absences or youth is currently dropped out <input type="checkbox"/> Unknown
<p><b>1d. Youth's academic performance in the most recent school term.</b></p>	<input type="checkbox"/> Not applicable <input type="checkbox"/> A average <input type="checkbox"/> B average <input type="checkbox"/> C average, no F's <input type="checkbox"/> C or D average, with one or more F's <input type="checkbox"/> Mostly D's and F's <input type="checkbox"/> Unknown
<p><b>2. Current friends/companions youth actually spends time with—last 3 months. <i>Check all that apply.</i></b> <i>Anti-social:</i> Friends that are hostile to the social order, disdain authority, engage in criminal/delinquent behavior, belong to gangs, etc.</p>	<input type="checkbox"/> No consistent friends or companions <input type="checkbox"/> Pro-social friends <input type="checkbox"/> Anti-social friends <input type="checkbox"/> Gang member/associate <input type="checkbox"/> Unknown
<p><b>3. Number of out-of-home and shelter care placements lasting more than 30 days (youth's lifetime).</b> Include both court-ordered placements AND voluntary placements that resulted from CPS investigation of the home. Exclude DJJ commitments.</p>	<input type="checkbox"/> No placements ever <input type="checkbox"/> 1 or more placements <input type="checkbox"/> Unknown
<p><b>4. Number of times youth has run away or gotten kicked out of home (youth's lifetime).</b> Include <u>all</u> incidents when the youth did not voluntarily return within 24 hours, even if not reported by or to law enforcement.</p>	<input type="checkbox"/> No incidents <input type="checkbox"/> 1 incident <input type="checkbox"/> 2 or more incidents <input type="checkbox"/> Unknown
<p><b>5. Current household members with history of jail/prison/detention. <i>Check all members that apply or check "None"</i>.</b> Mother and father refer to current parent, legal guardian or youth's primary female and male caretakers residing in household.</p>	<input type="checkbox"/> Not applicable (Living w/out adult supervision last 3 months.) <input type="checkbox"/> None <input type="checkbox"/> Mother/female caretaker <input type="checkbox"/> Father/male caretaker <input type="checkbox"/> Older sibling <input type="checkbox"/> Younger sibling <input type="checkbox"/> Other member <input type="checkbox"/> Unknown
<p><b>6. Youth's current compliance with guardian's/caretaker's rules—last 3 months.</b></p>	<input type="checkbox"/> Not applicable (Living w/out adult supervision last 3 months.) <input type="checkbox"/> Youth usually obeys rules <input type="checkbox"/> Youth sometimes obeys rules <input type="checkbox"/> Youth consistently disobeys, is hostile to parental authority <input type="checkbox"/> Unknown

## Appendix I (cont.)

### MARYLAND COMPREHENSIVE ASSESSMENT AND SERVICE PLANNING (MCASP) INTAKE RISK SCREEN, PAGE 3

<p><b>7. Current alcohol/drug use.</b> First assess whether the youth has used alcohol or drugs in the last 3 months. If there is an indication of recent use, then examine (1) whether drug use contributes or is related in some way to the youth's recent criminal behavior, and (2) whether the current/recent use is serious enough to disrupt the youth's life, causing problems related to education, family life, social life or health.</p>	
<p><b>7a. Current alcohol use—last 3 months.</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<p><b>7b. Current drug use—last 3 months.</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<p><b>7c. Alcohol or drug use contributes to current/recent criminal behavior.</b> Substance use either motivates criminal behavior (e.g. stealing to support a habit) or is related to criminal behavior in some other way (e.g., substance use is connected with violent, risky or impulsive behaviors that get the youth into trouble).</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<p><b>7d. Alcohol or drug use disrupts other areas of youth's life.</b> Substance use creates problems with any of the following:</p> <ul style="list-style-type: none"> <li>• <b>School</b> (e.g., problems with school attendance, conduct or grades);</li> <li>• <b>Family</b> (e.g., stealing at home to support use, withdrawing, arguing over use);</li> <li>• <b>Peers</b> (e.g., loss of pro-social friends, inability to form pro-social relationships);</li> <li>• <b>Health</b> (e.g., trips to emergency room, medical problems related to use).</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<p><b>8. Victim of physical or sexual abuse during lifetime.</b> <b>Check all that apply.</b> Include any history of suspected abuse, whether or not substantiated, but exclude reports of abuse proven to be false. <u>If allegations of either abuse or neglect are revealed during intake process, follow your agency's requirements for reporting allegations to the proper authorities.</u></p>	<input type="checkbox"/> No abuse <input type="checkbox"/> Physical abuse <input type="checkbox"/> Sexual abuse <input type="checkbox"/> Unknown
<p><b>9. Victim of neglect during lifetime.</b> Include any history of suspected neglect, whether or not substantiated, but exclude reports of neglect proven to be false. Neglect includes negligent behavior that endangers the child's health, welfare and safety, such as failure to provide adequate food, shelter, clothing, healthcare, nurturing or supervision. <u>If allegations of either abuse or neglect are revealed during intake process, follow your agency's requirements for reporting allegations to the proper authorities.</u></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<p><b>10. Youth diagnosed with or treated for a mental health problem (ever during lifetime).</b> Such as schizophrenia, bi-polar, anxiety, depression, personality and other diagnosed disorders. <u>Exclude</u> substance abuse, conduct disorder, oppositional defiant disorder, ADD/ADHD and special education needs. Confirm by a professional in the social service/healthcare field that the youth was diagnosed, prescribed medicine or treated for a mental health problem.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown

## Appendix J

### QUESTIONS FROM THE DJS MCASP NEEDS ASSESSMENT - REVISED 2018, PAGE 1

Item
<b>DOMAIN 1: Delinquent History</b>
<b>1. Age at first adjudication:</b> Age at first adjudication for a misdemeanor or felony offense.
<b>2. Adjudications:</b> Total # of adjudications in which the most serious offense was a felony or misdemeanor.
<b>A. Misdemeanor adjudications:</b> Total # of adjudications in which the most serious offense was a misdemeanor.
<b>B. Felony adjudications:</b> Total # of adjudications in which the most serious offense was a felony.
<b>3. Against-person misdemeanor adjudications:</b> Total # of adjudications in which the most serious offense was an against-person misdemeanor.
<b>4. Against-person felony adjudications:</b> Total # of adjudications for an against-person felony.
<b>5. Detention:</b> # of times a youth served at least one day confined in detention under a detention order.
<b>6. Placement:</b> # of times a youth served at least one day in placement under commitment to DJS (including pending placement in a detention facility).
<b>7. Escapes:</b> Total # of referrals for escape.
<b>8. Failure to appear in court warrants:</b> Total # of failures-to-appear in court that resulted in a warrant being issued. Exclude failure-to-appear warrants for non-delinquent matters.
<b>DOMAIN 2: School (History)</b>
<b>1. Youth is/was a special education student or has had a formal diagnosis of a special education need (in any grade).</b> If the specific type of special ed. need is not known, check Other/ Unspecified. Check all that apply.
<b>2. Total number of times expelled or suspended for conduct problems.</b> Only consider out-of-school suspensions for conduct problems.
<b>A. Since first grade.</b>
<b>B. In most recent school term.</b>
<b>3. Age at first expulsion or suspension.</b> Only consider out-of-school suspensions for conduct problems.
<b>DOMAIN 2: School (Current)</b>
<b>4. Youth has been enrolled in school during the last 3 months or most recent school term, regardless of attendance.</b>
<b>5. Youth's <u>current</u> school enrollment status, regardless of attendance.</b> If the youth is in home school as a result of being expelled or dropping out, check Expelled or Dropped out; otherwise check Enrolled full-time or Enrolled part-time.
<b>A. Type of school in which youth is <u>currently</u> enrolled.</b> Select the school in which the youth spends most of his/her day.
<b>6. Youth believes there is value in getting an education.</b>
<b>7. Youth believes school environment is encouraging.</b>
<b>8. Number of school staff (e.g., teachers, coaches, counselors, and support staff) the youth likes/feels comfortable with.</b>
<b>9. Youth's involvement in school activities, most recent school term.</b> E.g., Ongoing participation in school leadership activities, school clubs, arts-related activities, athletics, other extracurricular school activities.
<b>10. Youth's school conduct, most recent school term.</b> Conduct problems include things like fighting or threatening students/teachers; overly disruptive behavior; drug/alcohol use; delinquent acts (e.g., theft, vandalism); lying, cheating. Check all that apply.
<b>11. Youth feels safe in school, most recent school term.</b>
<b>12. Youth's attendance in the most recent school term.</b> Partial-day absence means missing less than half the school day. Full-day absence means missing all or most of school day.
<b>13. Youth's academic performance in the most recent school term.</b>
<b>DOMAIN 3: Use of Free Time</b>
<b>1. Current interest and involvement in <u>structured</u> recreational activities.</b> Youth regularly participates in structured, supervised pro-social community-based activity, such as church, community, or cultural group, or an organized music, art, sports, or volunteer activity.
<b>2. Current interest and involvement in pro-social <u>unstructured</u> recreational activities.</b> Youth regularly engages in unstructured activities that positively occupy his or her time, such as reading, hobbies, unsupervised sports, etc.
<b>DOMAIN 4: Employment (History and Current)</b>
<b>1. History of employment.</b>
<b>2. Youth's history of success on the job.</b> Check all that apply.
<b>3. Current employment status.</b> Employment problems include things like youth not getting along with boss or co-workers, poor performance on the job, poor attendance, etc.

## Appendix J (cont.)

### QUESTIONS FROM THE DJS MCASP NEEDS ASSESSMENT - REVISED 2018, PAGE 2

Item
4. Current interest in employment.
<b>DOMAIN 5: Relationships in the Community (History and Current)</b>
1. Current positive relationships with adults in the community. Adults who provide support and model pro-social behavior (such as a religious or youth leader, coach, neighbor, mentor, etc.)
2. History of delinquent friends/companions—last few years. Delinquent: Friends who engage in delinquent behavior, belong to gangs, etc. Check all that apply.
3. Current friends/companions youth actually spends time with, last 3 months. Delinquent: Friends who engage in delinquent behavior, belong to gangs, etc. Check all that apply.
4. Currently admires/emulates delinquent/criminal peers.
5. Current resistance to delinquent/criminal peer influence.
<b>DOMAIN 6: Family (History)</b>
1. Number of out-of-home and shelter care placements lasting more than 30 days (youth's lifetime). Include both court-ordered placements AND voluntary placements that resulted from CPS investigation of the home. Exclude DJS detentions and commitments.
2. Number of times youth has either run away or gotten kicked out of home: Include all incidents when the youth did not voluntarily return within 24 hours, even if not reported by or to law enforcement.
A. Incidents across lifetime.
B. Any incidents in last 3 months.
C. Currently a runaway or kicked out.
3. Household members who ever lived with youth (at least 3 months) and had a history of criminal conviction/prison. Mother and father refer to parent, legal guardian or youth's primary female and male caretakers residing in household. Check all members that apply or check "None".
4. Siblings who ever lived with youth (at least 3 months) and have a history of adjudication/commitment. Check all members that apply or check "None".
<b>DOMAIN 6: Family (Current Household)</b>
5. Youth has been living under adult supervision during last 3 months. Adult supervision: Someone is responsible for the youth's day-to-day welfare, either legally or with parental consent.
6. Youth has been living in a stable environment during last 3 months.
7. Persons with whom youth is currently living. Check all that apply.
8. Youth's current parenting status.
9. Annual combined income of youth and family.
10. Problem history of parents/caretakers who currently live with youth. Check if either of the parents/caretakers in the current household have had a problem in the past or currently have a problem. Check all that apply or check "No problems".
11. Current support network for youth's family. Extended family and/or friends who can provide additional support (emotional, financial, or other forms of assistance) to the family.
12. Family willingness to support youth.
13. Family member(s) youth currently feels close to or has good relationship with. Family member does NOT have to live in youth's household. Check all that apply.
14. Current level of conflict between parents, between youth and parents, among siblings, last 3 months. Select the most serious level of conflict.
15. Current parental supervision, last 3 months. Good supervision: Parents know whom youth is with, when youth will return, where youth is going, and what youth is doing.
16. Youth's current compliance with parent's rules and authority.
17. Current parental approach to discipline. Appropriate discipline involves clear communication, timely response, and response proportionate to youth's conduct.
18. Current parental approach to rewarding youth. Appropriate rewards involve acknowledging positive behavior, giving praise and positive feedback (as well as tangible rewards), providing a reward in response to and proportionate to positive conduct.

## QUESTIONS FROM THE DJS MCASP NEEDS ASSESSMENT - REVISED 2018, PAGE 3

Item
<b>DOMAIN 7: Alcohol &amp; Drugs</b>
1. History of alcohol use <u>prior to the last 3 months</u> .
A. Past alcohol use.
B. Age at first alcohol use.
C. Past alcohol use disrupted functioning.
2. History of drug use <u>prior to the last 3 months</u> .
A. Past drug use.
B. Age at first drug use.
C. Past drug use disrupted functioning.
3. History of alcohol/drug assessment/diagnosis.
4. History of attending alcohol/drug education classes.
5. History of participating in alcohol/drug treatment program.
6. Any drug or alcohol use within last 3 months.
7. Current alcohol use (within last 3 months):
A. Any <u>current</u> alcohol use.
B. Alcohol use disrupts current functioning.
C. Frequency of alcohol use <u>in the last 30 days</u> .
D. Use of alcohol.
8. Current drug use (within last 3 months):
A. Any <u>current</u> drug use.
B. Drug use disrupts current functioning.
C. Frequency of drug use <u>in the last 30 days</u> .
D. Use of drugs.
9. Type of drugs currently used. Check all that apply.
10. Current participation in alcohol/drug treatment, last 3 months.
<b>DOMAIN 8: Mental Health (History)</b>
1. <b>Victim of neglect during lifetime.</b> Neglect includes negligent behavior that endangers the child's health, welfare and safety, such as failure to provide adequate food, shelter, clothing, healthcare, nurturing or supervision.
2. <b>Exposure to violence during lifetime.</b> Check all that apply.
3. <b>Victim of violence/physical abuse during lifetime.</b> Check all that apply.
4. <b>Victim of sexual abuse during lifetime.</b> Check all that apply.
5. <b>Traumatic experiences during lifetime.</b> Ever experienced events such as rape, abuse or observed violence, dreams or flashbacks.
6. <b>History of lead exposure/poisoning.</b>
7. <b>History of ADD/ADHD.</b> Confirm by a professional.
8. <b>Youth diagnosed with or treated for a mental health problem (ever in lifetime).</b> Such as schizophrenia, bi-polar, anxiety, depression, personality and other diagnosed disorders. <u>Exclude</u> substance abuse, conduct disorder, oppositional defiant disorder, ADD/ADHD, and special education needs. Confirm by a professional.
<b>DOMAIN 8: Mental Health (Current)</b>
9. Current mental health status, last 3 months.
10. ADD/ADHD medication currently prescribed. Confirm by a professional.
11. Mental health treatment currently prescribed, excluding ADD/ADHD treatment. Confirm by a professional.
12. Mental health medication currently prescribed, excluding ADD/ADHD medication. Confirm by a professional.
13. Current health insurance.
<b>DOMAIN 9: Attitudes and Aggression</b>
<b>Part A: Attitudes</b>
1. Youth's primary emotion when committing delinquent act(s).
2. Youth's primary purpose(s) for committing delinquent act(s). Check all that apply.
3. Youth's optimism about future. Youth talks about future in positive way, has plans or aspirations, has pro-social goals (for education, employment, family or other life domains.)

## Appendix J (cont.)

### QUESTIONS FROM THE DJS MCASP NEEDS ASSESSMENT - REVISED 2018, PAGE 4

Item
4. Impulsive; acts before thinking.
5. Youth's belief in control over his/her own anti-social behavior.
6. Youth's empathy, remorse, or sympathy for the victim(s).
7. Youth's respect for adults. Consider youth's general attitude towards parents, teachers, coaches, employer, etc.
8. Youth's attitude toward laws/social norms.
9. Youth's view of his/her anti-social behavior.
10. Youth's belief in successfully meeting conditions of court supervision.
<b>Part B: Aggression</b>
11. Interpretation of actions and intentions of others in common, non-confrontational settings.
12. Tolerance for frustration.
13. Belief in yelling and verbal aggression to resolve a disagreement or conflict.
14. Belief in fighting and physical aggression to resolve a disagreement or conflict.

## Appendix K

### CRIME OF VIOLENCE

The Maryland State Commission on Criminal Sentencing Policy uses the definition found in the Md. Code, Correctional Services Article, Sect. 7-101(m), which states violent crime is a crime of violence as defined in section 14-101 of the Criminal Law Article or burglary in the 1st, 2nd, or 3rd degree. Md. Code, Criminal Law, Sect. 14-101 lists the crime of violence as:

- (1) abduction; (2) arson in the first degree; (3) kidnapping; (4) manslaughter, except involuntary manslaughter; (5) mayhem; (6) maiming, as previously proscribed under former Article 27, §§385 and 386 of the Code; (7) murder; (8) rape; (9) robbery under §3-402 or §3-403 of this article; (10) carjacking; (11) armed carjacking; (12) sexual offense in the first degree; (13) sexual offense in the second degree; (14) use of a handgun in the commission of a felony or other crime of violence; (15) child abuse in the first degree under §3-601 of this article; (16) sexual abuse of a minor under §3-602 of this article if:
  - (i) the victim is under the age of 13 years and the offender is an adult at the time of the offense; and
  - (ii) the offense involved:
    1. vaginal intercourse, as defined in §3-301 of this article;
    2. a sexual act, as defined in §3-301 of this article;
    3. an act in which a part of the offender's body penetrates, however slightly, into the victim's genital opening or anus; or
    4. the intentional touching, not through the clothing, of the victim's or the offender's genital, anal, or other intimate area for sexual arousal, gratification, or abuse;
- (17) home invasion under § 6–202(b) of this article; (18) an attempt to commit any of the crimes described in items (1) through (16) of this subsection; (19) continuing course of conduct with a child under §3-315 of this article; (20) assault in the first degree; (21) assault with intent to murder; (22) assault with intent to rape; (23) assault with intent to rob; (24) assault with intent to commit a sexual offense in the first degree; and (25) assault with intent to commit a sexual offense in the second degree.

## Appendix L

### MARYLAND CITATIONS PERTAINING TO DJS

#### Human Services Article

##### • Title 9 - Juvenile Services

- Establishes the functions of the Department of Juvenile Services; enumerates the authority of the Secretary; details the organization and administration of DJS; establishes the operation of state facilities, advisory boards, juvenile care facilities, and regional services; and specifies the procedures for Interstate Compact and the Juvenile Services facility capital program.

#### Courts and Judicial Proceedings Article

##### • Title 3 - Courts of General Jurisdiction

- Establishes the jurisdiction and functions of the juvenile court.

##### • Subtitle 8 – Juvenile Causes – Children in Need of Assistance (CINA)

- **§3-823. Permanency plan for out-of-home placement:** Requires the court to hold a permanency planning hearing to determine the permanency plan for a child no later than 11 months after a child is committed.

##### • Subtitle 8A - Juvenile Causes – Children Other than CINAs and Adults

- **§3-8A-01. Definitions:** Provides the meanings of words commonly used in juvenile justice (e.g. adjudicatory hearing, community detention, detention, disposition, petition, violation.)
- **§3-8A-02. Purposes and construction of subtitle:** Establishes the goals of the Juvenile Justice System.
- **§3-8A-03. Jurisdiction of court:** Specifies the jurisdiction of the court over delinquent, child in need of supervision (CINS), Peace Order, and Interstate Compact juveniles and details exceptions to this jurisdiction.
- **§3-8A-05. Determination of Jurisdiction:** Specifies the age of the person at the time the alleged delinquent act was committed and controls the determination of jurisdiction under this subtitle.
- **§3-8A-06. Waiver of jurisdiction:** Describes how the juvenile court may waive jurisdiction of a youth to the adult court.
- **§3-8A-07. Retention, termination or waiver of jurisdiction:** Describes when the court may terminate jurisdiction.
- **§3-8A-08. Venue:** Establishes the venue for a CINS petition, a petition concerning delinquency, a Peace Order Request, and certain offenses.
- **§3-8A-09. Transfer of Proceedings:** Describes when the court may transfer certain proceedings to the youth's county of residence or domicile.
- **§3-8A-10. Complaint; preliminary procedures:** Procedural requirements when an intake office receives a complaint from a person or agency or certain citations issued by a police officer.

## Appendix L (cont.)

### MARYLAND CITATIONS PERTAINING TO DJS (CONT.)

- **§3-8A-10.1. Child in Need of Supervision Pilot Program:** Describes the CINS pilot program.
- **§3-8A-12. Certain information inadmissible in subsequent proceedings:** Describes when certain statements or information are inadmissible in certain proceedings.
- **§3-8A-13. Petition; general procedures:** Describes the general procedures for filing a petition that alleges delinquency or CINS and for filing peace order requests.
- **§3-8A-14. Taking child into custody:** Defines methods by which youth may be taken into custody (e.g. by court order/law enforcement officer.)
- **§3-8A-15. Detention and shelter care prior to hearing:** Provides the authorization for placing a youth in detention, community detention, or shelter care for a child who may be in need of supervision or delinquent.
- **§3-8A-16.1. Blood lead level testing:** Authorizes a court to order a child to undergo blood lead level testing after a petition has been filed, but before an adjudication.
- **§3-8A-17. Study and Examination of child, etc:** Describes when the court may direct DJS or another qualified agency to make a study concerning the child, the child’s family, the child’s environment, and other matters relating to the disposition of the case.
- **§3-8A-17.1 – §3-8A-17.12. Juvenile Competency:** Procedural requirements regarding juvenile competency; including evaluations, reports, hearings, services, court findings, and dismissal.
- **§3-8A-18. Adjudication:** Requires the court to hold an adjudicatory hearing; requires the allegations in the petition be proved beyond a reasonable doubt that the youth has committed a delinquent act.
- **§3-8A-19. Disposition; costs:** Requires the court to hold a separate disposition hearing after an adjudicatory hearing unless the court has dismissed/ waived the petition/ citation; allows disposition to be held on the day of the adjudicatory hearing; and describes permitted dispositions.
- **§3-8A-19.1 – §3-8A-19.5. Peace Order Request:** Describes procedures for an intake officer to file a Peace Order Request, peace order hearings, forms of relief the order may include, service of a peace order; modification or recessions, and violations of an order.
- **§3-8A-20. Right to counsel:** Specifies when a youth is entitled to the assistance of counsel.
- **§3-8A-20.1. Treatment service plan:** Defines “treatment service plan” and describes the procedures for development and implementation of a treatment service plan.
- **§3-8A-22. Limitations on place of commitment:** Specifies the limitations on where the court may detain, commit, or transfer a youth.
- **§3-8A-23. Effect of proceedings under subtitle:** Describes the effect of an adjudication and disposition of a child.
- **§3-8A-24. Effective period of order of commitment; renewal of order:** Specifies the length of time for an order of commitment, procedures for renewal of an order, and when the order is effective.
- **§3-8A-25. Progress reports:** Specifies requirements for visitation by a juvenile counselor of a child who is committed to an individual or to a public or private agency or institution. Authorizes the court to require the custodian to file periodic reports.
- **§3-8A-26. Order controlling conduct of a person before the court:** Authorizes the court to make an appropriate order controlling conduct under certain circumstances.
- **§3-8A-27. Confidentiality of records:** Describes confidentiality requirements, procedures, and exceptions for police and court records pertaining to or concerning a child.
- **§3-8A-28. Judgment of restitution:** Authorizes the court to enter a judgment of restitution against the parent of a child, the child, or both.
- **§3-8A-29. Parents liable for support after commitment:** Authorizes the court to order either parent/both parents to pay support of the child.
- **§3-8A-30. Contributing to certain conditions of a child:** Describes the offense of contributing to certain conditions of a child and provides for a penalty.
- **§3-8A-32. Appointment of attorney or advocate to represent child’s interest:** Authorizes a court to appoint an attorney to represent a child’s interest under certain conditions.
- **§3-8A-33. Citation for certain violations:** Authorizes a law enforcement officer to issue a citation to a child if the officer has probable cause to believe that the child is violating certain alcoholic beverage, tobacco, salvia divinorum, or marijuana possession violations.
- **§3-8A-34. Rights of victim or witness of delinquent act:** Refers to the rights of victims and witnesses of delinquent acts.

## Appendix M

### ALTERNATIVES TO DETENTION AND SHELTER CARE BY REGION

Region I - Baltimore City	Location
Baltimore City Community Detention	Baltimore City
Baltimore City Electronic Monitoring	Baltimore City
Baltimore City Evening Reporting Center	Baltimore City
Baltimore City PACT Center	Baltimore City
Detention Reduction Advocacy Program (DRAP)	Baltimore City
Region II - Central	
Baltimore County Community Detention	Baltimore Co.
Baltimore County Electronic Monitoring	Baltimore Co.
Carroll County Community Detention	Carroll
Carroll County Electronic Monitoring	Carroll
Children's Home (Group Home)*	Baltimore Co.
Harford County Community Detention	Harford
Harford County Electronic Monitoring	Harford
Howard County Community Detention	Howard
Howard County Electronic Monitoring	Howard
MAGIC- Unity Home for Girls (Group Home)*	Baltimore Co.
The Board of Child Care - Sh. Term High Inten. GH*	Baltimore Co.
Region III - Western	
Allegany County Community Detention	Allegany
Allegany County Electronic Monitoring	Allegany
Dallas and Mary Bunch Shelter Care	Allegany
Frederick County Community Detention	Frederick
Frederick County Electronic Monitoring	Frederick
Garrett County Community Detention	Garrett
Garrett County Electronic Monitoring	Garrett
John and Nancy Castle - Shelter	Washington
Joseph and Debra McCarney - Shelter	Washington
Pressley Ridge - Treatment Foster Care (Shelter)	Allegany
The Maryland Salem Children's Trust Shelter, Inc	Garrett
Washington County Community Detention	Washington
Washington County Electronic Monitoring	Washington

Region IV - Eastern Shore	Location
Caroline County Community Detention	Caroline
Caroline County Electronic Monitoring	Caroline
Cecil County Community Detention	Cecil
Cecil County Electronic Monitoring	Cecil
Dorchester County Community Detention	Dorchester
Dorchester County Electronic Monitoring	Dorchester
Hot Boards Shelter (Seasonal)	Worcester
Kent County Community Detention	Kent
Kent County Electronic Monitoring	Kent
Queen Anne's County Community Detention	Qn. Anne's
Queen Anne's County Electronic Monitoring	Qn. Anne's
Somerset County Community Detention	Somerset
Somerset County Electronic Monitoring	Somerset
Talbot County Community Detention	Talbot
Talbot County Electronic Monitoring	Talbot
Wicomico County Community Detention	Wicomico
Wicomico County Electronic Monitoring	Wicomico
Worcester County Community Detention	Worcester
Worcester County Electronic Monitoring	Worcester
Region V - Southern	
Anne Arundel County Community Detention	An. Arundel
Anne Arundel County Electronic Monitoring	An. Arundel
Calvert County Community Detention	Calvert
Calvert County Electronic Monitoring	Calvert
Charles County Community Detention	Charles
Charles County Electronic Monitoring	Charles
St. Mary's County Community Detention	St. Mary's
St. Mary's County Electronic Monitoring	St. Mary's
Region VI - Metro	
Hearts & Homes for Youth, Inc (Kemp Mill GH)*	Montgomery
Montgomery County Community Detention	Montgomery
Montgomery County Electronic Monitoring	Montgomery
Montgomery County Evening Reporting Center	Montgomery
Prince George's County Community Detention	Pr. George's
Prince George's County Electronic Monitoring	Pr. George's
Prince George's County Evening Reporting Center	Pr. George's

\*This facility, which is a group home, is used for short-term or shelter placements as needed and based on bed availability.

## Appendix M (cont.)

### ALTERNATIVES TO DETENTION BY REGION/COUNTY\*

Region/County	CD <sup>1</sup>			EM <sup>1</sup>			D/ERC			DRAP			PACT			Shelter		
	ADM	ADP	ALOS	ADM	ADP	ALOS	ADM	ADP	ALOS	ADM	ADP	ALOS	ADM	ADP	ALOS	ADM	ADP	ALOS
<b>R-I- Balt. City</b>	<b>244</b>	<b>13.1</b>	<b>19.7</b>	<b>660</b>	<b>54.5</b>	<b>29.8</b>	<b>113</b>	<b>10.9</b>	<b>34.2</b>	<b>52</b>	<b>7.0</b>	<b>49.3</b>	<b>57</b>	<b>6.6</b>	<b>52.3</b>	<b>234</b>	<b>10.2</b>	<b>18.6</b>
Baltimore City	244	13.1	19.7	660	54.5	29.8	113	10.9	34.2	52	7.0	49.3	57	6.6	52.3	234	10.2	18.6
<b>R-II- Central</b>	<b>41</b>	<b>2.2</b>	<b>20.3</b>	<b>337</b>	<b>31.2</b>	<b>34.4</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>21</b>	<b>1.3</b>	<b>17.8</b>
Baltimore Co.	38	2.1	21.0	165	15.0	34.0	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	11	0.3	11.5
Carroll	1	0.0	6.4	25	2.4	34.1	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	4	0.6	24.2
Harford	2	0.1	13.0	63	5.8	35.5	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	1	0.1	51.0
Howard	0	0.0	0.0	84	7.9	34.7	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	5	0.2	15.1
<b>R-III- Western</b>	<b>8</b>	<b>0.6</b>	<b>28.4</b>	<b>174</b>	<b>15.1</b>	<b>32.1</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>29</b>	<b>2.5</b>	<b>30.3</b>
Allegany	0	0.0	0.0	8	0.7	33.6	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	7	0.6	29.5
Frederick	3	0.2	30.5	73	7.1	37.7	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	6	0.3	16.7
Garrett	1	0.3	94.8	5	1.1	89.3	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	3	0.8	73.7
Washington	4	0.1	14.3	88	6.2	25.0	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	13	0.8	21.8
<b>R-IV- Eastern</b>	<b>29</b>	<b>1.4</b>	<b>18.5</b>	<b>219</b>	<b>18.5</b>	<b>30.7</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>15</b>	<b>1.2</b>	<b>27.9</b>
Caroline	0	0.0	0.0	7	0.7	39.7	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	2	0.4	69.4
Cecil	2	0.1	15.6	30	3.1	37.7	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	1	0.0	0.0
Dorchester	6	0.1	6.6	31	2.7	31.2	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	2	0.0	0.1
Kent	1	0.1	39.0	7	1.1	70.5	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0
Queen Anne's	2	0.4	69.7	3	0.1	9.6	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	1	0.1	46.8
Somerset	0	0.0	0.0	19	1.3	25.6	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0
Talbot	0	0.0	0.0	1	0.1	42.0	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	1	0.0	0.1
Wicomico	14	0.7	18.5	88	6.7	27.0	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	7	0.7	29.0
Worcester	4	0.0	2.7	33	2.6	31.1	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	1	0.0	0.2
<b>R-V- Southern</b>	<b>50</b>	<b>4.2</b>	<b>28.0</b>	<b>286</b>	<b>28.6</b>	<b>36.3</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>13</b>	<b>0.4</b>	<b>10.7</b>
Anne Arundel	11	0.7	24.8	89	10.0	40.1	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	8	0.2	9.9
Calvert	33	2.9	28.3	11	0.9	32.6	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0
Charles	2	0.3	58.8	77	7.6	38.3	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	3	0.1	14.1
St. Mary's	4	0.2	21.0	109	10.1	31.9	0	0.0	0.0	0	0.0	0.0	0	0.0	0.0	2	0.0	8.4
<b>R-VI- Metro</b>	<b>33</b>	<b>2.3</b>	<b>25.1</b>	<b>315</b>	<b>34.3</b>	<b>40.5</b>	<b>104</b>	<b>14.1</b>	<b>49.4</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>42</b>	<b>3.7</b>	<b>35.2</b>
Montgomery	16	1.3	29.0	130	14.2	40.4	20	3.2	57.7	0	0.0	0.0	0	0.0	0.0	20	1.8	34.5
Prince George's	17	1.0	20.9	185	20.1	40.5	84	10.9	47.4	0	0.0	0.0	0	0.0	0.0	22	1.9	35.7
<b>Out-of-State</b>	<b>2</b>	<b>0.0</b>	<b>5.8</b>	<b>35</b>	<b>4.3</b>	<b>46.5</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>22</b>	<b>0.3</b>	<b>5.0</b>
<b>Statewide</b>	<b>407</b>	<b>23.7</b>	<b>21.2</b>	<b>2,026</b>	<b>186.4</b>	<b>33.8</b>	<b>217</b>	<b>25.0</b>	<b>40.9</b>	<b>52</b>	<b>7.0</b>	<b>49.3</b>	<b>57</b>	<b>6.6</b>	<b>52.3</b>	<b>376</b>	<b>19.6</b>	<b>20.7</b>

\*Averages may not add to totals due to rounding.

<sup>1</sup>The offense tables on the ATD pages report CD/EM combined so if a youth is transferred from CD to EM or vice versa, the youth is counted as one admission. Appendix M separates out CD from EM, so the sum of this total will be slightly higher than the offense table totals presented on the ATD pages.

## Appendix N

### RACIAL IMPACT ASSESSMENT LENS, PAGE 1

RACIAL IMPACT ASSESSMENT LENS			
Date of Assessment: _____ DJS Unit and Division _____			
Type of Proposed Action: <input type="checkbox"/> Policy <input type="checkbox"/> Protocol <input type="checkbox"/> Residential Program <input type="checkbox"/> Community Program			
Target Implementation: <input type="checkbox"/> Residential <input type="checkbox"/> Community <input type="checkbox"/> Both			
<b>STAGE 1: SCREENING</b> *The screening process helps the policy maker determine whether it is necessary to carry out a full Racial Impact Assessment.			
<b>1. Describe the proposed action:</b>			
<b>2. Geographic Impact:</b>	<input type="checkbox"/> Statewide <input type="checkbox"/> Regional (Which Region?) _____ (Include justification for a regional strategy)		
<b>3. Screening Considerations:</b>	<b>NO</b>	<b>YES</b>	<b>POSSIBLY</b>
A. <b>DJS Client Impact:</b> Will the proposed action change or introduce new policy, protocol, or programming that directly or indirectly affect youth and families who have any level of involvement in the DJS continuum of care?			
B. <b>Staff and Training Impact:</b> Will the proposed action significantly change existing policy or procedures, and therefore require staff training or review?			
C. <b>Expenditure Impact:</b> Will the proposed action change the level and/or proportion of expenditures involved in service delivery?			
D. <b>Relevance to People of Color:</b> Is the proposed action significant to populations who are most vulnerable to disparate treatment and/or outcomes, specifically: <ul style="list-style-type: none"> <li>African-Americans</li> <li>Hispanic or Latinos</li> <li>Limited English Proficient (LEP) populations</li> <li>Youth and families experiencing urban disadvantage</li> <li>Youth and families experiencing rural disadvantage</li> <li>Others (Please specify): _____</li> </ul>			
* It is not necessary to carry out a full racial equity impact assessment if the answer is <b>NO</b> in all cases.			
**Complete a full racial impact assessment if the answer is <b>YES</b> or <b>POSSIBLY</b> to any of the above, which requires completion of Steps 1 through 4 in Stage 2.			

Name and Title of Proposal Lead \_\_\_\_\_

 Please check here if you require technical assistance from the DJS Office of Equity and Reform to complete a full Racial Impact Assessment

## Appendix N (cont.)

### RACIAL IMPACT ASSESSMENT LENS, PAGE 2

#### STAGE II: Full Racial Impact Assessment

##### STEP 1: CONSULTATION

Consultation is a step that ensures inclusion of both internal and external stakeholders in policy considerations. Stakeholders include those who will play a role in supporting and/or implementing the proposed action, and those who will be affected by its implementation. Consultation also lends to the transparency of DJS efforts to integrate racial equity into its policy considerations. Consultation methods may include group dialogue, focus groups, personal interviews, etc.

- 1.1 Describe how and when the following entities were consulted in consideration of the proposed actions:
- DJS Staff
  - External system agencies (Juvenile Court, Prosecutor, Indigent Defense, Law Enforcement, Schools, etc)
  - Non-profit/Community Organizations
  - Youth, Parents, and Guardians/Caregivers
  - Service Providers
  - Other (Specify): \_\_\_\_\_

- 1.2 Describe how perspectives/ insights gained from consultation processes have been included in the proposed action.

##### STEP 2: POLICY AIMS AND POPULATION TARGETS

- 2.1 What is the primary objective of the proposed action?
- 2.2 To whom specifically is the proposed action aimed by decision point *within the DJS continuum*?
- 2.3 Identify the racial and ethnic group(s) at the targeted decision point(s) — Refer to the [DJS Data Resource Guide](#) “Youth of Color” statewide and regional trends data for the current year.
- 2.4 Describe any gaps in the data that prevent analysis of the targeted decision point(s), and your efforts to address data gaps with DJS Research and Evaluation.

##### STEP 3: RACIAL IMPACT AND POTENTIAL FOR DISPARITY

###### *In its current form...*

- 3.1 Are there differences within the target group that may lead to some youth benefitting more or being disadvantaged in different ways? Are these differences distinguished by race and ethnicity?
- 3.2 Does the proposed action address a root cause of a problem? Please describe.

##### STEP 4: CONSIDERATION OF ADVANCING EQUITY

###### *In its current form...*

- 4.1 If proposed as a specific racial equity strategy, please describe how the proposed action will specifically benefit youth and families of color.

- | 4.2 | Does the proposed action advance racial equity in terms of the following:  | NO | YES | POSSIBLY |
|-----|--|----|-----|----------|
|     | <ul style="list-style-type: none"> <li>▪ Limiting and/or monitoring staff use of personal discretion?</li> <li>▪ Changing or eliminating institutional barriers posed by current DJS policy or practice?</li> <li>▪ Acknowledging and seeking to positively influence cultural strongholds in communities of color?</li> <li>▪ Creating or expanding community options for youth who are under DJS care or at risk of deeper levels of care at and beyond the Intake decision point?</li> <li>▪ Other (Describe): _____</li> </ul> |    |     |          |

- 4.3 If the answer is YES or POSSIBLY to any of the above, describe how these equity advancements are achieved, measured, and consider whether the position could be improved upon any further.

- 4.4 If the answer is NO to any of the above, consider and describe how the proposed action can be adjusted to achieve one or more of the equity advancements, and thus eliminate burden specifically on youth of color.

- 4.5 What function or operation of the agency is adversely affected if the proposed action is not implemented?

- 4.6 How will efforts to mitigate burden be implemented? How will they be monitored, by whom, and how frequently?

## Appendix O

### RELATIVE RATE INDEX (RRI)

The Relative Rate Index (RRI) is a measure of Disproportionate Minority Contact (DMC) with the juvenile justice system. It is a standardized tool for measuring how ethnic minorities compare with white youth at various contact points (court referral, diversion, etc.) The RRI was developed by the National Center for Juvenile Justice, with funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP), Office of Justice Programs, U.S. Department of Justice. For more detailed information, see: <http://www.ojjdp.gov/ojstatbb/dmcdp/asp/whatis.asp>

#### DEFINITIONS FOR KEY CONTACT POINTS

The definitions below describe each key contact point included in the tables that follow along with a brief explanation of each point. Understanding each contact point and how it is defined in the calculations will provide the basis for proper interpretation of the rates. Though not a 'contact point', the general youth population is included because it is a key data point for calculating the rate of contact.

Contact Point	Definition
<b>Population</b>	Population of youth ages 11-17 as of July 2016. Source MD Dept. of Planning. <i>Note: DJS uses 11-17 as a population denominator due to the low number of cases under 11.</i>
<b>Referrals to Juvenile Court/Intake</b>	Juvenile complaints referred to DJS intake, from police or other sources, including delinquent & non-delinquent offenses, recorded in ASSIST. Rate is based on youth in the general population.
<b>Diversion</b>	Complaints diverted by DJS Intake, (resolved or informally adjusted to pre-court supervision), without formal petition. Rate is per referral.
<b>Detention</b>	Cases resulting in detention both pre-disposition or pending placement, but does not include youth ejected to detention from a committed placement. Rate is per referral.
<b>Petitioned</b>	Complaints resulting in juvenile court petitions. Rate is per referral.
<b>Delinquent</b>	Complaints resulting in delinquent findings. Rate is per petition.
<b>Probation</b>	Probation dispositions. Rate is per delinquent finding.
<b>Confinement</b>	Youth placed in Secure Committed program; Victor Cullen, Carter Center or staff and hardware secure private out-of-state programs. Rate is per delinquent finding.
<b>Transferred</b>	Juvenile petitions waived up to adult court. Does not include charges under original adult jurisdiction. Rate is per petition.

#### RRI TABLE FOR ALL MINORITY YOUTH

The data presented here shows the RRI for minority youth compared to white youth. An RRI of 1.0 indicates no disparity at that decision point. A higher value means more disparity (higher minority over-representation), and a lesser value means under-representation. The RRI for each decision point is based on the number of youth of each race/ethnicity represented at that point compared with the number at the previous decision point.

#### RATES OF CONTACT FOR ALL YOUTH

This table shows the number and rate of representation for all youth, regardless of color, at each key juvenile justice decision point. The rates are based on the general population for this table, rather than based on the previous decision point.

## Appendix O (cont.) RELATIVE RATE INDEX (RRI)

### RRIs FOR ALL MINORITIES COMPARED WITH WHITE YOUTH, AT KEY CONTACT POINTS<sup>1</sup>, FY 2017

Region/ County	Referred to Juvenile Court/ Intake	Cases Diverted	Cases Involving Secure Detention	Cases Petitioned	Cases Resulting in Delinquent Findings	Cases Resulting in Probation Placement	Cases Resulting in Confinement in Secure Juvenile Correctional Facilities	Cases Transferred to Adult Court
<b>R-I-Balt. City</b>								
Baltimore City	3.99	0.69	1.04	1.10	**	0.76	**	**
<b>R-II-Central</b>								
Baltimore Co.	3.24	0.92	1.29	0.96	**	1.04	**	**
Carroll	2.26	0.78	1.96	1.39	1.16	**	**	**
Harford	3.37	1.00	0.93	1.00	1.12	0.96	**	**
Howard	1.06	0.65	1.63	1.46	1.00	0.68	**	**
<b>R-III-Western</b>								
Allegany	1.60	0.87	**	1.29	**	0.72	**	**
Frederick	2.49	0.80	1.78	1.33	1.31	0.76	**	**
Garrett	1.98	**	**	**	**	**	**	**
Washington	2.93	0.76	1.55	1.17	1.16	0.46	**	**
<b>R-IV-Eastern</b>								
Caroline	0.99	1.17	**	0.59	**	**	**	**
Cecil	1.98	0.99	1.12	1.01	0.84	**	**	**
Dorchester	2.97	1.03	**	0.96	0.66	**	**	**
Kent	3.92	0.83	**	**	**	**	**	**
Queen Anne's	3.68	0.91	**	1.13	**	**	**	**
Somerset	1.63	0.82	**	1.72	**	**	**	**
Talbot	3.24	0.97	**	1.11	**	**	**	**
Wicomico	4.25	0.87	1.85	1.35	1.15	**	**	**
Worcester	2.01	0.88	2.40	1.56	0.63	**	**	**
<b>R-V-Southern</b>								
Anne Arundel	0.34	0.95	0.83	1.18	**	1.35	0.49	**
Calvert	0.52	0.94	0.81	1.25	**	**	**	**
Charles	2.27	0.90	0.72	1.28	0.99	**	**	**
St. Mary's	2.74	0.91	1.42	1.22	1.19	0.67	**	**
<b>R-VI-Metro</b>								
Montgomery	4.35	0.68	2.03	1.54	1.23	1.20	**	**
Prince George's	2.37	0.73	1.11	1.61	**	**	**	**
<b>State Total</b>	<b>1.95</b>	<b>0.75</b>	<b>2.16</b>	<b>1.45</b>	<b>0.98</b>	<b>0.81</b>	<b>1.66</b>	<b>1.05</b>

<sup>1</sup> At all decision points minority youth include: African American, Asian or Pacific Islander, American Indian or Alaskan Native, Hispanic/Latino and Other/Unknown youth.

- Statistically significant results are **shaded**; Results that are not statistically significant are shown in regular font
- Insufficient number of cases for analysis are shown as \*\*; An RRI of 1.0 indicates no disproportional contact. A rate higher than 1.0 indicates that minority youth are disproportionately over-represented at that decision point, and a rate below 1.0 shows they are under-represented.

## RELATIVE RATE INDEX (RRI)

### RATE OF CONTACTS PER 10,000 YOUTH AT KEY CONTACT POINTS, COMPARED WITH GENERAL POPULATION, FY 2017\*

Region/ County	Population (ages 11-17)	Referred to Juvenile Court/ Intake	Cases Diverted	Cases Involved Secure Detention	Cases Petitioned	Cases Resulting in Delinquent Findings	Cases Resulting in Probation Placement	Cases Resulting in Confinement in Secure Juvenile Correctional Facilities	Cases Transferred to Adult Court
<b>R-I-Balt. City</b>	<b>47,864</b>	<b>463.2</b>	<b>82.7</b>	<b>193.3</b>	<b>380.5</b>	<b>140.8</b>	<b>70.0</b>	<b>9.4</b>	<b>0.8</b>
Balt. City	47,864	463.2	82.7	193.3	380.5	140.8	70.0	9.4	0.8
<b>R-II-Central</b>	<b>142,041</b>	<b>422.8</b>	<b>212.2</b>	<b>28.4</b>	<b>210.6</b>	<b>95.6</b>	<b>74.9</b>	<b>1.1</b>	<b>2.0</b>
Baltimore Co.	71,550	507.5	232.6	32.7	274.9	123.5	107.2	1.5	2.7
Carroll	15,934	244.1	148.1	18.2	96.0	30.8	23.8	2.5	1.9
Harford	23,044	463.9	287.7	26.9	176.2	102.8	71.2	0.0	1.7
Howard	31,513	291.0	143.1	24.8	147.9	59.7	30.1	0.3	1.0
<b>R-III-Western</b>	<b>45,128</b>	<b>483.3</b>	<b>252.8</b>	<b>42.3</b>	<b>230.5</b>	<b>95.1</b>	<b>76.9</b>	<b>2.0</b>	<b>0.7</b>
Allegany	5,851	815.3	541.8	27.3	273.5	112.8	82.0	3.4	0.0
Frederick	23,944	289.0	159.5	28.4	129.5	78.5	47.6	1.7	0.4
Garrett	2,325	770.0	636.7	12.9	133.4	107.5	68.8	0.0	0.0
Washington	13,009	640.3	226.0	79.9	414.3	115.3	129.9	2.3	1.5
<b>R-IV-Eastern</b>	<b>40,194</b>	<b>718.3</b>	<b>472.0</b>	<b>65.7</b>	<b>246.3</b>	<b>108.2</b>	<b>68.7</b>	<b>2.2</b>	<b>7.0</b>
Caroline	3,004	892.2	665.8	39.9	226.4	99.9	53.3	0.0	0.0
Cecil	9,616	402.5	191.4	40.6	211.1	105.0	64.5	1.0	0.0
Dorchester	2,558	1,375.8	805.2	74.3	570.7	246.2	168.1	0.0	15.6
Kent	1,584	498.9	385.2	12.6	113.7	56.8	63.1	0.0	0.0
Queen Anne's	4,432	286.5	157.9	22.6	128.6	72.2	40.6	0.0	0.0
Somerset	2,195	870.0	601.3	86.5	268.8	41.0	18.2	4.6	18.2
Talbot	2,750	589.0	443.6	7.3	145.4	54.5	50.9	0.0	14.5
Wicomico	10,456	811.0	529.8	126.2	281.2	109.0	60.3	6.7	4.8
Worcester	3,598	1,314.8	1,022.9	80.6	291.9	172.3	127.9	0.0	30.6
<b>R-V-Southern</b>	<b>84,054</b>	<b>518.5</b>	<b>377.1</b>	<b>36.3</b>	<b>141.3</b>	<b>66.5</b>	<b>42.7</b>	<b>2.5</b>	<b>0.2</b>
Anne Arundel	48,503	541.2	406.4	27.2	134.8	64.3	36.5	3.1	0.0
Calvert	9,172	424.1	322.7	40.3	101.4	39.2	32.7	2.2	0.0
Charles	15,455	507.3	342.9	42.7	164.4	77.0	56.3	1.3	1.3
St. Mary's	10,924	512.6	341.4	64.1	171.2	84.2	59.5	1.8	0.0
<b>R-VI-Metro</b>	<b>170,741</b>	<b>227.3</b>	<b>108.3</b>	<b>29.3</b>	<b>119.0</b>	<b>46.8</b>	<b>27.5</b>	<b>2.6</b>	<b>0.6</b>
Montgomery	92,389	263.6	119.7	23.6	143.8	51.7	28.1	2.2	1.2
Prince George's	78,352	184.6	94.8	36.1	89.7	41.0	26.8	3.2	0.0
<b>State Total</b>	<b>530,021</b>	<b>406.2</b>	<b>216.3</b>	<b>50.3</b>	<b>189.9</b>	<b>80.3</b>	<b>53.8</b>	<b>2.8</b>	<b>1.5</b>

\*Rates are calculated for each decision point based on general population data.

- This table calculates the rate of DJS contact for all youth at each stage, compared with the general population (ages 11-17). For example, for every 10,000 youth in Baltimore City, there are 193.3 youth detained, and in Prince George's County it is 36.1 per 10,000 youth.

## Appendix P

### CENSUS INFORMATION, 2016\* POPULATION ESTIMATES BY RACE (AGE 11-17)<sup>4</sup>

Region / County	White <sup>2</sup>	Black <sup>2</sup>	American Indian/ Alaska <sup>2</sup>	Asian <sup>2</sup>	Hawaiian/ OPI <sup>2</sup>	Two or More <sup>2</sup>	Hispanic/ Latino	Total
<b>R-I - Balt. City</b>	<b>8,052</b>	<b>34,459</b>	<b>138</b>	<b>1,043</b>	<b>11</b>	<b>1,322</b>	<b>2,839</b>	<b>47,864</b>
Baltimore City	8,052	34,459	138	1,043	11	1,322	2,839	47,864
<b>R-II - Central</b>	<b>79,255</b>	<b>34,782</b>	<b>324</b>	<b>11,274</b>	<b>47</b>	<b>6,718</b>	<b>9,641</b>	<b>142,041</b>
Baltimore Co	34,922	23,843	193	4,479	14	3,014	5,084	71,550
Carroll	13,744	576	25	336	2	554	698	15,934
Harford	15,972	3,709	45	794	13	1,146	1,365	23,044
Howard	14,617	6,653	61	5,665	18	2,003	2,494	31,513
<b>R-III - Western</b>	<b>32,579</b>	<b>4,590</b>	<b>83</b>	<b>1,652</b>	<b>20</b>	<b>2,270</b>	<b>3,934</b>	<b>45,128</b>
Allegany	4,962	428	10	71	4	270	105	5,851
Frederick	15,931	2,531	52	1,271	9	1,213	2,937	23,944
Garrett	2,178	73	1	13	0	30	29	2,325
Washington	9,508	1,557	19	297	7	757	864	13,009
<b>R-IV - Eastern</b>	<b>27,426</b>	<b>7,631</b>	<b>84</b>	<b>669</b>	<b>16</b>	<b>1,737</b>	<b>2,630</b>	<b>40,194</b>
Caroline	2,134	437	11	21	2	120	278	3,004
Cecil	7,678	739	21	116	6	429	626	9,616
Dorchester	1,367	856	4	30	1	112	188	2,558
Kent	1,184	214	2	19	0	72	93	1,584
Queen Anne's	3,730	232	9	62	2	187	211	4,432
Somerset	860	1,104	4	15	1	96	116	2,195
Talbot	1,942	383	5	54	1	108	257	2,750
Wicomico	5,952	3,047	18	283	1	480	676	10,456
Worcester	2,579	619	11	68	1	134	185	3,598
<b>R-V - Southern</b>	<b>50,251</b>	<b>19,519</b>	<b>248</b>	<b>2,554</b>	<b>59</b>	<b>4,713</b>	<b>6,710</b>	<b>84,054</b>
Anne Arundel	30,633	8,944	114	1,614	40	2,547	4,611	48,503
Calvert	6,853	1,094	38	189	7	525	467	9,172
Charles	5,014	7,907	68	492	8	975	990	15,455
St Mary's	7,751	1,574	29	259	3	666	642	10,924
<b>R-VI - Metro</b>	<b>43,939</b>	<b>66,308</b>	<b>321</b>	<b>15,650</b>	<b>37</b>	<b>6,835</b>	<b>37,650</b>	<b>170,741</b>
Montgomery	36,416	18,225	150	12,523	23	4,534	20,518	92,389
Prince George's	7,523	48,083	171	3,128	14	2,302	17,132	78,352
<b>Statewide</b>	<b>241,501</b>	<b>167,289</b>	<b>1,200</b>	<b>32,841</b>	<b>190</b>	<b>23,595</b>	<b>63,404</b>	<b>530,021</b>

\* Data Sources: Maryland Department of Planning, Population Estimation for State of Maryland. Files used: (1) July 1, 2016 Population by Age (single year), Race, Sex and Hispanic Origin for State of Maryland; (2) July 1, 2016 Population by Age, Sex, Race and Hispanic/Latino Origin for Maryland's Jurisdictions. Available on-line: [http://planning.maryland.gov/msdc/Pop\\_estimate/ARS/CensPopEst.shtml](http://planning.maryland.gov/msdc/Pop_estimate/ARS/CensPopEst.shtml) (accessed in July 2017).

<sup>1</sup>The methodology for calculation of census estimates has been slightly modified for this Data Resource Guide. The proportions of age ranges 11-14 and 15-17 have been computed from the population by age (single year) and ethnicity for the State of Maryland. These proportions were then applied to estimate each Jurisdiction/County population, from the population by age (5-year age group) and ethnicity of Maryland Jurisdictions.

<sup>2</sup> Excludes Hispanic and Latino

Note: estimates with fractional values are rounded to whole numbers, therefore totals may not sum exactly.

## Appendix Q

### NUMBER AND RATIO OF YOUTH, CASES, AND PLACEMENTS BY COUNTY\* FY 2017

County/Region	Complaints			Pre-D Detention Placements			Post-D Detention Placements			Committed Placements		
	Cases	Youth	Ratio of Cases to Youth	Placements	Youth	Ratio of Cases to Youth	Placements <sup>1</sup>	Youth	Ratio of Cases to Youth	Placements	Youth	Ratio of Cases to Youth
<b>R-I - Balt. City</b>	<b>2,217</b>	<b>1,307</b>	<b>1.7</b>	<b>925</b>	<b>519</b>	<b>1.8</b>	<b>200</b>	<b>155</b>	<b>1.3</b>	<b>213</b>	<b>159</b>	<b>1.3</b>
Baltimore City	2,217	1,307	1.7	925	519	1.8	200	155	1.3	213	159	1.3
<b>R-II - Central</b>	<b>6,006</b>	<b>3,789</b>	<b>1.6</b>	<b>403</b>	<b>277</b>	<b>1.5</b>	<b>128</b>	<b>92</b>	<b>1.4</b>	<b>149</b>	<b>114</b>	<b>1.3</b>
Baltimore Co.	3,631	2,209	1.6	234	165	1.4	57	45	1.3	66	54	1.2
Carroll	389	246	1.6	29	20	1.5	19	11	1.7	19	13	1.5
Harford	1,069	769	1.4	62	49	1.3	29	22	1.3	34	26	1.3
Howard	917	565	1.6	78	43	1.8	23	14	1.6	30	21	1.4
<b>R-III - Western</b>	<b>2,181</b>	<b>1,243</b>	<b>1.8</b>	<b>191</b>	<b>129</b>	<b>1.5</b>	<b>89</b>	<b>72</b>	<b>1.2</b>	<b>101</b>	<b>84</b>	<b>1.2</b>
Allegany	477	328	1.5	16	14	1.1	16	15	1.1	22	19	1.2
Frederick	692	400	1.7	68	48	1.4	38	29	1.3	36	29	1.2
Garrett	179	127	1.4	3	3	1.0	1	1	1.0	5	4	1.3
Washington	833	388	2.1	104	64	1.6	34	27	1.3	38	32	1.2
<b>R-IV - Eastern</b>	<b>2,887</b>	<b>1,902</b>	<b>1.5</b>	<b>264</b>	<b>173</b>	<b>1.5</b>	<b>90</b>	<b>61</b>	<b>1.5</b>	<b>91</b>	<b>65</b>	<b>1.4</b>
Caroline	268	152	1.8	12	9	1.3	6	4	1.5	6	5	1.2
Cecil	387	250	1.5	39	29	1.3	15	12	1.3	11	9	1.2
Dorchester	352	212	1.7	19	14	1.4	7	6	1.2	7	6	1.2
Kent	79	64	1.2	2	2	1.0	0	0	N/A	0	0	N/A
Queen Anne's	127	80	1.6	10	8	1.3	5	3	1.7	6	5	1.2
Somerset	191	139	1.4	19	11	1.7	3	2	1.5	6	4	1.5
Talbot	162	97	1.7	2	2	1.0	1	1	1.0	1	1	1.0
Wicomico	848	515	1.6	132	80	1.7	52	32	1.6	52	33	1.6
Worcester	473	393	1.2	29	18	1.6	1	1	1.0	2	2	1.0
<b>R-V - Southern</b>	<b>4,358</b>	<b>3,002</b>	<b>1.5</b>	<b>305</b>	<b>216</b>	<b>1.4</b>	<b>153</b>	<b>128</b>	<b>1.2</b>	<b>173</b>	<b>144</b>	<b>1.2</b>
Anne Arundel	2,625	1,821	1.4	132	100	1.3	89	72	1.2	96	75	1.3
Calvert	389	272	1.4	37	20	1.9	14	12	1.2	17	14	1.2
Charles	784	544	1.4	66	47	1.4	19	15	1.3	26	22	1.2
St. Mary's	560	365	1.5	70	49	1.4	31	29	1.1	34	33	1.0
<b>R-VI - Metro</b>	<b>3,881</b>	<b>2,539</b>	<b>1.5</b>	<b>501</b>	<b>368</b>	<b>1.4</b>	<b>203</b>	<b>159</b>	<b>1.3</b>	<b>244</b>	<b>188</b>	<b>1.3</b>
Montgomery	2,435	1,493	1.6	218	161	1.4	105	81	1.3	123	98	1.3
Prince George's	1,446	1,046	1.4	283	207	1.4	98	78	1.3	121	90	1.3
<b>Out-of-State</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>76</b>	<b>68</b>	<b>1.1</b>	<b>11</b>	<b>8</b>	<b>1.4</b>	<b>17</b>	<b>15</b>	<b>1.1</b>
<b>Statewide</b>	<b>21,530</b>	<b>13,782</b>	<b>1.6</b>	<b>2,665</b>	<b>1,750</b>	<b>1.5</b>	<b>874</b>	<b>675</b>	<b>1.3</b>	<b>988</b>	<b>769</b>	<b>1.3</b>

\* Complaint data are based on county of jurisdiction. Detention, Pending Placement, and Committed Placements data are based on county of residence.

<sup>1</sup> Post-ejection detention placements are included.

## Appendix R

### CLASSIFICATION OF OFFENSES<sup>+</sup>

<b>Crimes of Violence</b>			
	<b>Offense Severity<sup>^</sup></b>		<b>Offense Severity<sup>^</sup></b>
Arson 1st Degree	3	Murder 2nd Degree	1
Assault 1st Degree	2	Murder 2nd Degree - Attempted <sup>1</sup>	2
Burglary 1st Degree	3	Prostitution - Abduct, Persuade, Entice for Prostitution or Certain Sex Crimes	1
Burglary 2nd Degree	4	Rape 1st Degree	1
Burglary 3rd Degree	4	Rape 1st Degree - Attempted <sup>2</sup>	1
Burglary With Explosives	3	Rape 2nd Degree	1
Carjacking - Armed	1	Rape 2nd Degree - Attempted <sup>2</sup>	2
Carjacking - Unarmed	2	Robbery	3
Child Abduction of Individual Under 16	1	Robbery with Deadly Weapon	2
Child Abuse 1st Degree	1	Sex Offense 1st Degree	1
Child Abuse - Physical with Death*	1	Sex Offense 1st Degree - Attempted <sup>2</sup>	1
In State Abduction of Child Under 12	2	Sex Offense 2nd Degree	1
Kidnapping	1	Sex Offense 2nd Degree - Attempted <sup>2</sup>	2
Manslaughter - Voluntary	3	Use of Handgun in Commission of Felony or COV, 1st Offense	2
Murder 1st Degree	1	Use of Handgun in Commission of Felony or COV, Subsequent	1
Murder 1st Degree - Attempted <sup>1</sup>	1		
<b>Person-to-Person Offenses</b>			
<b>Felony</b>	<b>Offense Severity<sup>^</sup></b>	<b>Felony</b>	<b>Offense Severity<sup>^</sup></b>
Assault on Police Officer	4	Manslaughter - Negligent Homicide by Automobile	4
Burglary - Home Invasion	2	Manslaughter by Automobile	3
CDS - Weapons Use	2	Obscene Matter - Possession of Visual Representations, etc. Subsequent Offense	3
Child Abuse 2nd Degree	3	Out-Of-State Family Abduction	5
Child Pornography	3	Poisoning	1
Destructive Devices	2	Prostitution- Human Trafficking	1
Escape - 1st Degree	3	Removing Firearm from Possession of Law Enforcement Officer	3
Gang Offense - Commission of Crime	2	Sex Abuse by Household Member	1
Gang Offense - Commission of Crime - Resulting in Death of Victim*	1	Sex Offense 3rd Degree (no force or threat)	4
Gang Offense - Manage, Fund Gang	2	Sex Offense 3rd Degree (w/force or threat)	3
Hate Crime Involving a Separate Felony Crime	3	Sex Offense - Use of Personal Identifying Information of an Individual to Invite	3
Hate Crime Involving Death of a Victim	2	Sexual Solicitation of a Minor*	3
Incest	3	Sodomy; Unnatural or Perverted Sexual Practice	3
Judicial Process - Influence or Intimidate - Felony*	2	Use of Machine Gun for a Crime	2
Manslaughter - Involuntary	3		

<sup>^</sup>The MD State Commission on Criminal Sentencing Policy assigns each offense a seriousness category (ranging from I to VII) for purposes of MD sentencing guidelines. The guidelines distinguish person, property, and drug offenses and utilize a separate sentencing matrix for each offense type. The DJS Offense Severity score ranges from 1 to 5, with 1 designating the most serious criminal offenses. The score is based on a combination of the MD sentencing guidelines seriousness category and offense type designation (person, property, or drug).

<sup>1</sup> Replaces "Attempted Murder" as of 10/1/17; <sup>2</sup> Replaces "Attempted Rape or Sex Offense" as of 10/1/17; \* Active as of 10/1/2017

<sup>+</sup> DJS regularly updates ASSIST offenses. This appendix shows the most recent offenses, including any changes made during the last Maryland Legislative session.

## CLASSIFICATION OF OFFENSES<sup>†</sup>

Person-to-Person Offenses			
Misdemeanor	Offense Severity <sup>^</sup>	Misdemeanor	Offense Severity <sup>^</sup>
Affray*	4	Handgun Violation – Wear, Carry 1st Offense (incl. on school prop.)	5
Assault 2nd Degree / Battery	4	Handgun Violation – Wear, Carry, Subsequent (incl. on school prop.)	2
Assault - Knowingly/ willfully Causing Another to Ingest Bodily Fluid*	4	Handgun Violation - Wear, Carry with Intent to Injure, Kill	2
Child Neglect*	4	Handgun Violation - Wearing, Carrying Under the Influence*	5
Committing a Crime of Violence in Presence of Minor	4	Harassment	5
Deadly Weapon Misdemeanor - Concealed Dangerous Weapon - Wear or Carry	5	Harassment - Revenge Porn	5
Deadly Weapon Misdemeanor - Openly with intent to injure - Dangerous Weapon, Mace/ Chemical Device, Wear or Carry	5	Hate Crime Other	4
Deadly Weapon Misdemeanor - Certain Ordinance	5	In-State Family Abduction	5
Deadly Weapon Misdemeanor - Pepper Spray <sup>3</sup>	5	Indecent Exposure	4
Deadly Weapon Misdemeanor with Intent To Injure <sup>3</sup>	4	Judicial Process - Influence or Intimidate - Misdemeanor*	4
Deadly Weapon on Public School Property	4	Life-Threatening Injury by Motor Vehicle/ Vessel	4
Disorderly Intoxication	5	Obscene Matter - Possession of Visual Representations, etc.	4
Disturbing the Peace	5	Obstructing Justice - Tamper with or Fabricate Physical Evidence**	4
Disturbing School Activities or Personnel	5	Police Officer, Resisting or Hindering, Common Law	4
Driving under Influence CDS	5	Prostitution – Receive money for	3
Driving under Influence Drugs and/or Alcohol	5	Prostitution – Solicitation	5
Driving While Impaired	5	Prostitution, Abduction Persuade Entice <sup>4</sup>	2
Driving While Intoxicated	5	Reckless Endangerment	4
Driving While Using Text Messaging Device, etc. that Causes Accident Resulting Death, Serious Bodily Injury	5	Resisting Arrest	4
Electronic Mail Abuse	5	Retaliating Against a Victim or Witness**	4
Escape 2nd Degree - Remove Monitoring Device	4	Rioting*	3
Escape 2nd Degree - Secure Facility	4	Sex Offense 4th Degree	5
Failure to Appear - Connection Felony	4	Stalking	4
Failure to Appear – Connection Misdemeanor	5	Threat of Mass Violence	4
Failure to Appear - Citation	5	Use of Machine Gun for Aggressive	3
Gang Offense	5	Visual Surveillance, Unlawful	5
Gang Offense - School	4		

<sup>^</sup>The MD State Commission on Criminal Sentencing Policy assigns each offense a seriousness category (ranging from I to VII) for purposes of MD sentencing guidelines. The guidelines distinguish person, property, and drug offenses and utilize a separate sentencing matrix for each offense type. The DJS Offense Severity score ranges from 1 to 5, with 1 designating the most serious criminal offenses. The score is based on a combination of the MD sentencing guidelines seriousness category and offense type designation (person, property, or drug).

<sup>3</sup> Inactive as of 3/1/2015; <sup>4</sup> Inactive as of 10/1/2014; \* Active as of 10/1/2017; \*\*Inactive as of 10/1/2017

<sup>†</sup> DJS regularly updates ASSIST offenses. This appendix shows the most recent offenses, including any changes made during the last Maryland Legislative session.

## Appendix R (cont.) CLASSIFICATION OF OFFENSES<sup>+</sup>

Property Offenses			
Felony	Offense Severity <sup>^</sup>	Misdemeanor	Offense Severity <sup>^</sup>
Arson 2nd Degree	4	Arson Misdemeanor	5
Bad Check Felony - \$100,000 or greater*	3	Arson - Threat	4
Bad Check Felony - \$25,000 to \$100,000*	4	Attempted Arson	5
Bad Check Felony - \$1,500 to < \$25,000*	5	Bad Check Misdemeanor*	5
Bad Check Felony - Multiple w/in 30 Days (\$1,500 to \$25,000)*	5	Breaking and Entering Motor Vehicles	5
Breaking and Entering a Research Facility	5	Burglary 4th Degree	5
Cloned Wireless Phone - Possession with Intent to Distribute, Distribution, Manufacturing or Sell	4	Code Grabbing Device	5
Credit Card Felony - \$100,000 or greater*	3	Contraband - Possess, Possess with Intent to Deliver, Receive Telecommunications Device, Accessories	5
Credit Card Felony - \$25,000 to \$100,000*	4	Credit Card Misdemeanor*	5
Credit Card Felony - \$1,500 to \$25,000*	5	Cruelty to Animals - Misdemeanor	5
Credit Card - Unlawfully Use or Disclose*	4	Cruelty to Animals - Surgery on Dogs; Unauthorized Surgical Devocalization	5
Cruelty to Animals - Felony Racehorse	5	False Alarm	4
False Statement - Fake Bomb	4	False Report	5
False Statement - Rumor as to Bomb	4	Forgery - Prescription	5
Forgery, Counterfeit &/or Uttering-Felony	4	Forgery, Counterfeit &/or Uttering - Misd	5
Fraud Felony (Medicaid)	4	Fraud	5
Identity Fraud Felony - \$100,000 or greater*	3	Fraud Misdemeanor (Medicaid)*	5
Identity Fraud Felony - \$25,000 to 100,000*	4	Gambling	5
Identity Fraud Felony - \$1,500 to \$25,000*	5	Harassment - Use of Interactive Computer Service to Disclose Personal Identifying Information to Annoy, Threaten, Harass	5
Identity Fraud - Intent to Manufacture/Distribute Personally Identifying Information*	4	Identity Fraud - Falsely Represent Self as Another Person*	5
Malicious Burning - Felony	5	Identity Fraud Misdemeanor*	5
Motor Vehicle Theft	4	Malicious Burning - Misdemeanor	5
Railroad Obstructing	4	Malicious Destruction	5
Theft Felony - \$100,000 or greater	3	Possession of Dangerous or Wild Animals	5
Theft Felony - \$25,000 to \$100,000*	4	Telephone Misuse	5
Theft Felony - \$1,500 to \$25,000***	5	Theft Misdemeanor	5
Trademark Counterfeiting-Felony	4	Trademark Counterfeiting-Misdemeanor	5
Verbal Threat - Extortion	4	Transfer Recorded Sound/Images w/o Consent	5
Written Threat	4	Trespassing	5
		Unauthorized Removal of Property	5

<sup>^</sup>The MD State Commission on Criminal Sentencing Policy assigns each offense a seriousness category (ranging from I to VII) for purposes of MD sentencing guidelines. The guidelines distinguish person, property, and drug offenses and utilize a separate sentencing matrix for each offense type. The DJS Offense Severity score ranges from 1 to 5, with 1 designating the most serious criminal offenses. The score is based on a combination of the MD sentencing guidelines seriousness category and offense type designation (person, property, or drug).

\* Active as of 10/1/2017; \*\*\*Active as of 10/1/2017. Prior to 10/1/17, offense severity was 4

<sup>+</sup> DJS regularly updates ASSIST offenses. This appendix shows the most recent offenses, including any changes made during the last Maryland Legislative session.

## CLASSIFICATION OF OFFENSES<sup>+</sup>

<b>Drug Offenses</b>			
<b>Felony</b>	<b>Offense Severity<sup>^</sup></b>	<b>Misdemeanor</b>	<b>Offense Severity<sup>^</sup></b>
CDS - Import Certain Amount into State	3	CDS - False Prescription	5
CDS - Using Minors for Manufacture or Distribution	3	CDS - Possession Marijuana <sup>4</sup>	5
CDS (Cocaine, Heroin, PCP, LSD, Oxy., Meth.)-Manf/Dist/PWID, etc.	3	CDS - Possession Marijuana > 10 Grams	5
CDS (Marijuana) - Manufacture or Distribution of CDS Near Schools or on School Vehicles	3	CDS - Possession Other	5
CDS (Other) - Manufacture or Distribution of CDS Near Schools or on School Vehicles	3	Distribution of Inhalants	5
CDS - Distribution (Fake CDS)	4	Drug Paraphernalia	5
CDS (Marij/ Amphet/ Valium/ Ecstasy < 750 grams/ Bup./ Countrft)-Manf/Dist/PWID, etc.	4	Non-CDS, Possession	5
Receipt of Proceeds From CDS Offenses	4	Paraphernalia Controlled - Possess or Distribute - Marijuana*	5
		Paraphernalia Controlled - Possess or Distribute - Non-Marijuana*	5
		Use of Inhalants	5
<b>Unspecified Offenses</b>			
<b>Felony</b>	<b>Offense Severity<sup>^</sup></b>	<b>Misdemeanor</b>	<b>Offense Severity<sup>^</sup></b>
Conspiracy to Commit Any (Felony) Offense	3	Conspiracy to Commit Any (Misdemeanor) Offense	5
Unspecified Felony	3	Traffic Violation Incarcerable	5
		Unspecified Misdemeanor	5
<b>Other Offenses</b>			
<b>Citation Offenses</b>	<b>Offense Severity<sup>^</sup></b>	<b>Ordinance Offenses</b>	<b>Offense Severity<sup>^</sup></b>
Alcohol Possession on School Premises	5	BB Gun / Pellet Gun	5
Alcoholic Beverage Violation	5	Discharging Firearms	5
CDS - Possession Marijuana < 10 Grams	5	Fireworks Violation	5
Lottery Restrictions (Tables Games or Video Lottery Terminals, Facility) Less than 21 years	5	Loitering	5
Pager at School	5	Tampering	5
Tobacco Violation	5	Violation of Local Ordinance	5
Traffic Violation Non-Incarcerable	5	Violation of Natural Resources Article	5
<b>Child in Need of Supervision (CINS)</b>	<b>Offense Severity<sup>^</sup></b>	<b>Violation of Probation</b>	<b>Offense Severity<sup>^</sup></b>
Runaway	5	Violation of Felony Probation	3
Truant	5	Violation of Misdemeanor Probation	5
Ungovernable	5		

<sup>^</sup>The MD State Commission on Criminal Sentencing Policy assigns each offense a seriousness category (ranging from I to VII) for purposes of MD sentencing guidelines. The guidelines distinguish person, property, and drug offenses and utilize a separate sentencing matrix for each offense type. The DJS Offense Severity score ranges from 1 to 5, with 1 designating the most serious criminal offenses. The score is based on a combination of the MD sentencing guidelines seriousness category and offense type designation (person, property, or drug).

<sup>4</sup> Inactive as of 10/1/2014; \* Active as of 10/1/2017

<sup>+</sup> DJS regularly updates ASSIST offenses. This appendix shows the most recent offenses, including any changes made during the last Maryland Legislative session.

## Appendix R (cont.)

### CLASSIFICATION OF OFFENSES\*

#### OFFENSES INCLUDED IN THE INTAKE & COMMUNITY SUPERVISION OFFENSE TYPE TABLES AS OTHER PERSON, OTHER PROPERTY, AND ORDINANCE. THE OFFENSES ARE LISTED BASED ON FY 2017 INTAKE CASES.

The following information references back to the Intake and Community Supervision Section's Offense Type tables. Space was limited on those pages and these caveats were not able to be placed directly under those tables. They provide a detailed list of the specific offenses that were categorized under "Other Person", "Other Property" and "Ordinance Offenses" respectively.

\*Other Person includes: Burglary - Home Invasion - Breaking and Entering with Intent to Commit Crime of Violence; Committing a Crime of Violence in the Presence of a Minor; Destructive Devices; Disturbing School Activities or Personnel; Disturbing the Peace; Electronic Mail Abuse; Escape 1st Degree; Escape 2nd Degree - Remove Monitoring Device; Escape 2nd Degree- Secure Facility; Gang Offense; Gang Offense - School; Gang Offense - Commission of Crime; Hate Crime Other; Obstructing Justice - Tamper with or Fabricate Physical Evidence; Poisoning; Police Officer- Resisting or Hindering Common Law; Reckless Endangerment; Resisting Arrest; Retaliating against a Victim or Witness; Stalking; Threat of Mass Violence; and Visual Surveillance - Unlawful.

\*\*Other Property includes: Cruelty to Animals - Felony Racehorse; Cruelty to Animals - Misdemeanor; False Alarm; False Report; False Statement - Rumor as to Bomb; Forgery - Counterfeit, Forgery - Counterfeit &/or Uttering - Felony; Forgery - Counterfeit &/or Uttering- Misdemeanor; Fraud - Misdemeanor; Gambling; Telephone Misuse; Transfer Recorded Sound/Images without Consent; Trespassing; and Verbal Threat - Extortion.

+++Ordinance Offenses category includes: BB Gun/Pellet Gun; Discharging Firearms; Fireworks Violation; Loitering; Tampering; Violation of Local Ordinance; and Violation of Natural Resources Article.

## Appendix S

### OFFENSES RELATED TO YOUTH DETAINED PENDING ADULT CRIMINAL CHARGES

Youth charged with the following offenses, and who are eligible to request transfer of jurisdiction, generally are placed in juvenile detention pending the determination of jurisdiction in adult court. (See Md. Code. Ann., Cts. and Jud. Proc. §3-8A-03)

#### Age 14 years old and up will be automatically charged as an adult for:

- First Degree Murder (ineligible for transfer)
- First Degree Rape
- First Degree Sex Offense
- Any Attempts or Conspiracies to commit the listed offenses

#### Age 16 years old and up will be automatically charged as an adult for:

- Serious/Violent Offenses:
  - Abduction, Kidnapping
  - Second Degree Murder (and Attempt thereof)
  - Manslaughter (except Involuntary Manslaughter)
  - Second Degree Rape (and Attempt thereof)
  - Armed Robbery (and Attempt thereof)
  - First Degree Assault
  - Second Degree Sex Offense (by force, or the threat of force, without consent)(and Attempt thereof)
  - Third Degree Sex Offense (If force, a weapon, or threat of force is used, without consent)
  - Carjacking or Armed Carjacking
- Firearm Offenses:
  - Wear, Carry, Transport Handgun
  - Use of a Handgun or Antique Firearm in Commission of a Crime
  - Use of a Machine Gun in a Crime of Violence
  - Use of a Machine Gun for Aggressive Purpose
  - Possession of Unregistered Short-barreled Shotgun or Short-barreled Rifle
  - Restrictions on Possession of a Regulated Firearm
  - Restrictions on Sale, Rental, or Transfer of Regulated Firearms
  - Sale, Transfer, or Disposal of Stolen Regulated Firearm Prohibited
- Miscellaneous Offenses:
  - Any felony IF prior adult felony conviction
  - Non-incarcerable Traffic and Boating Offenses

## Appendix T

### ACCOUNTABILITY INCENTIVES MANAGEMENT (AIM)

AIM grids are designed to structure case manager decision-making when responding to positive or negative behaviors of supervised youth. The Graduated Responses grid determines an appropriate response based on the level of infraction and the level of youth supervision. Responses range from a verbal warning at the lowest level, to requesting a formal violation at the highest. This structured process supports the Department's efforts to reward positive behaviors and objectively identify and sanction violations, which reduces inequalities and increases successful completion rates among youth under supervision.

### GRADUATED RESPONSES

	Low Supervision	Moderate Supervision	High/Intensive Supervision
Minor Infraction*	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Verbal Warning</li> <li>∞ Make up Missed Appointments</li> </ul>	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Verbal Warning</li> <li>∞ Make up Missed Appointments</li> <li>∞ Written Essay or Oral Report</li> <li>∞ Assigned Reading or Video Viewing</li> <li>∞ Community Service (up to 4 hours)</li> </ul>	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Verbal Warning</li> <li>∞ Youth &amp; Parent Meeting w/in 1 day</li> <li>∞ Make up Missed Appointments</li> <li>∞ Written Essay or Oral Report</li> <li>∞ Assigned Reading or Video Viewing</li> <li>∞ Community Service (up to 10 hours)</li> <li>∞ Restrict Activity (Short-Term)</li> <li>∞ Modify Curfew (Extended Term)</li> </ul>
Moderate Infraction**	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Verbal Warning</li> <li>∞ Youth &amp; Parent Meeting w/in 3 days</li> <li>∞ Community Service (up to 4 hours)</li> </ul>	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Verbal Warning</li> <li>∞ Youth &amp; Parent Meeting w/in 1 day</li> <li>∞ Community Service (up to 8 hours)</li> <li>∞ Written Essay or Oral Report</li> <li>∞ Assigned Reading or Video Viewing</li> <li>∞ Restrict Activity (Short-Term)</li> <li>∞ Modify Curfew (Short-Term)</li> <li>∞ Increase Supervision Contacts</li> </ul>	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Administrative Meeting with Youth, Family, Supervisor w/in 1 day</li> <li>∞ Make up Missed Appointments</li> <li>∞ Written Essay/Oral Report</li> <li>∞ Assigned Reading or Video Viewing</li> <li>∞ Community Service (up to 12 hours)</li> <li>∞ Restrict Activity (Short-Term)</li> <li>∞ Modify Curfew (Extended Term)</li> <li>∞ Increase Supervision Contacts</li> <li>∞ Increase drug screenings (if applicable)</li> <li>∞ GPS for 30 Days (Intensive Level ONLY)</li> <li>∞ File VOP</li> </ul>
Serious Infraction***	<b>Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Youth &amp; Parent Meeting w/in 1 day</li> <li>∞ Community Service (up to 6 hours)</li> <li>∞ Modify Curfew (Short-Term)</li> <li>∞ Increase Supervision Level to Moderate</li> </ul>	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Administrative Meeting with Youth, Family, Supervisor w/in 2 days</li> <li>∞ Make up Missed Appointments</li> <li>∞ Written Essay or Oral Report</li> <li>∞ Assigned Reading or Video Viewing</li> <li>∞ Community Service (up to 10 hours)</li> <li>∞ Restrict Activity (Extended Term)</li> <li>∞ Modify Curfew (Extended -Term)</li> <li>∞ Increase Supervision Contacts</li> <li>∞ Increase drug screenings (if applicable)</li> <li>∞ Increase Supervision Level to High</li> </ul>	<b>Case Manager Response Options:</b> <ul style="list-style-type: none"> <li>∞ Administrative Meeting with Youth, Family, Supervisor w/in 1 bus</li> <li>∞ Make up Missed Appointments</li> <li>∞ Written Essay/Oral Report</li> <li>∞ Assigned Reading or Video Viewing</li> <li>∞ Community Service (up to 14 hours)</li> <li>∞ Restrict Activity (Short-Term)</li> <li>∞ Modify Curfew (Extended Term)</li> <li>∞ Increase Supervision Contacts</li> <li>∞ Increase drug screenings (if applicable)</li> <li>∞ GPS for 30 Days (Intensive Level ONLY)</li> <li>∞ File VOP</li> </ul>

\* Programs/Interventions for minor infractions: low supervision options include Community Conferencing, Skill-Building Program, Victim Awareness, Individual Counseling, Family Counseling, Youth Mentoring Services; for moderate supervision, additional options include Evening Reporting Center and Community-Based Advocacy; for high/intensive supervision Evidence-Based Programs are available as well.

\*\* Programs/Interventions for moderate infractions: low supervision options include Community Conferencing, Skill-Building Program, Victim Awareness, Individual Counseling, Family Counseling, Youth Mentoring Services, Outpatient Treatment (if applicable); for moderate supervision, additional options include Evening Reporting Center (if available), Evidence-Based Program Services, Family Services, and Drug Court; for high/intensive supervision, Care Management Entities are available as well.

\*\*\* Programs/Interventions for serious infractions: low supervision options include Community Conferencing, Skill-Building Program, Crisis Intervention Services, Victim Awareness, Individual Counseling, Family Counseling, Youth Mentoring Services, Outpatient Treatment (if applicable), and Youth Advocacy Program Services; for moderate supervision, additional options include Evidence-Based Program Services and Crisis Intervention Services; for high/intensive supervision, Care Management Entities are available as well.

## Appendix T (cont.) ACCOUNTABILITY INCENTIVES MANAGEMENT (AIM)

### DJS GRID OF INCENTIVIZED\* BEHAVIORS

	Achieve/Sustain Behavior 0-30 days	Achieve/Sustain Behavior 31 – 90 days (1-3 mos.)	Achieve/Sustain Behavior 91-180 days (4-6 mos.)	Achieve/Sustain Behavior 181 to indefinite (>6 months)
COMPLIANCE	<ul style="list-style-type: none"> <li>- Enrolls in an academic or vocational Program</li> <li>- Improves school attendance</li> <li>- Attends court-ordered Cognitive Programs/treatment services</li> <li>- Keeps office appointments with reminders</li> <li>- Abides by curfew</li> <li>- Improved behavior in school</li> <li>- Improved grades in school</li> <li>- Abides by set family/house rules</li> <li>- Locates and/or begins court-ordered community service</li> <li>- Begins paying restitution</li> <li>- No incidents of whereabouts unknown</li> <li>- Notifies CMS of change in contact information</li> <li>- No suspensions/expulsions</li> </ul>	<ul style="list-style-type: none"> <li>- Enrolls in an academic or vocational program</li> <li>- Improves school attendance</li> <li>- Attends and/or completes court-ordered Cognitive programs/treatment services</li> <li>- Keeps office appointments without reminders</li> <li>- Abides by curfew</li> <li>- Improved behavior in school</li> <li>- Improved grades in school</li> <li>- Abides by set family/house rules</li> <li>- Clean urine screen/drug free</li> <li>- Completes at least 50% of court-ordered community service</li> <li>- Makes consistent payments and/or pays off restitution</li> <li>- No incidents of whereabouts unknown</li> <li>- Notifies CMS of change in contact information</li> <li>- No suspensions/expulsions</li> </ul>	<ul style="list-style-type: none"> <li>- Enrolls in an academic or vocational program</li> <li>- Attends school and all classes as scheduled</li> <li>- Attends and/or completes court-ordered Cognitive programs/treatment services</li> <li>- Keeps office appointments without reminders</li> <li>- Abides by curfew</li> <li>- Improved behavior in school</li> <li>- Maintains grade improvements</li> <li>- Abides by set family/house rules</li> <li>- Clean urine screen/drug free</li> <li>- Completes at least 75% of court-ordered community service</li> <li>- Makes consistent payments and/or pays off restitution</li> <li>- No incidents of whereabouts unknown</li> <li>- Notifies CMS of change in contact information</li> <li>- No suspensions/expulsions</li> </ul>	<ul style="list-style-type: none"> <li>- Enrolls in an academic or vocational program</li> <li>- Attends school and all classes as scheduled</li> <li>- Attends and/or completes court-ordered cognitive programs/treatment services</li> <li>- Keeps office appointments without Reminders</li> <li>- Abides by curfew</li> <li>- Improved behavior in school</li> <li>- Maintains grade improvements</li> <li>- Abides by set family/house rules</li> <li>- Clean urine screen/drug free</li> <li>- Completes 100% of court-ordered community service</li> <li>- Makes consistent payments and/or pays off restitution</li> <li>- No incidents of whereabouts unknown</li> <li>- Notifies CMS of change in contact information</li> <li>- No suspensions/expulsions</li> </ul>
PROSOCIAL INVOLVEMENT	<ul style="list-style-type: none"> <li>- Obtains/Retains Employment</li> <li>- Receives promotion in grade level or employment</li> <li>- Joined/Participates in at least one extra-curricular activity (school/community)</li> <li>- Participates in additional services</li> <li>- Detaches from negative peer groups</li> <li>- Establishes at least one personal goal</li> </ul>	<ul style="list-style-type: none"> <li>- Obtains/Retains Employment</li> <li>- Receives promotion in grade level or employment</li> <li>- Joined/Participates in at least one extra-curricular activity (school or community)</li> <li>- Participates in additional services</li> <li>- Remains detached from negative peer groups</li> <li>- Makes progress toward or completes at least one personal goal</li> </ul>	<ul style="list-style-type: none"> <li>- Obtains/Retains Employment</li> <li>- Receives promotion in grade level or employment</li> <li>- Joined/Participates in at least one extra-curricular activity (school or community)</li> <li>- Participates in additional services</li> <li>- Remains detached from negative peer groups</li> <li>- Makes progress toward or completes at least one personal goal</li> </ul>	<ul style="list-style-type: none"> <li>- Obtains/Retains Employment</li> <li>- Receives promotion in grade level or employment</li> <li>- Joined/Participates in at least one extra-curricular activity (school or community)</li> <li>- Participates in additional services</li> <li>- Remains detached from negative peer groups</li> <li>- Completes at least one personal goal</li> </ul>
SELF-ADVOCACY	<ul style="list-style-type: none"> <li>- Begins to acknowledge and/or articulate needs</li> <li>- Seeks help</li> <li>- Manages time well for at least one important task</li> <li>- Handles a difficult situation well</li> <li>- Takes initiative to meet at least one probation condition</li> </ul>	<ul style="list-style-type: none"> <li>- Begins to acknowledge and/or articulate needs</li> <li>- Seeks help</li> <li>- Manages time well for at least one important task</li> <li>- Handles a difficult situation well</li> <li>- Takes initiative to meet at least one probation condition</li> </ul>	<ul style="list-style-type: none"> <li>- Begins to acknowledge and/or articulate needs</li> <li>- Seeks help</li> <li>- Manages time well for at least one important task</li> <li>- Handles a difficult situation well</li> <li>- Takes initiative to meet at least one probation condition</li> </ul>	<ul style="list-style-type: none"> <li>- Begins to acknowledge and/or articulate needs</li> <li>- Seeks help</li> <li>- Manages time well for at least one important task</li> <li>- Handles a difficult situation well</li> <li>- Takes initiative to meet at least one probation condition</li> </ul>

\*The incentives listed below are not a comprehensive list and are only representative of the types of incentives offered, the availability of which varies by region:

Incentives for minor achievements/behaviors completed or sustained:

- Within 0- 30 days, incentives range from verbal praise to a positive letter sent home on their behalf;
- Within 31- 90 days, incentives range from verbal praise to invitation to a monthly Recognition Ceremony;
- 91 days or greater, incentives range from verbal praise to being given additional school supplies.

Incentives for modest achievements/behaviors completed or sustained:

- Within 0- 30 days, incentives range from being given school supplies to being provided with additional personal hygiene supplies; for modest behaviors achieved
- Within 31- 90 days, incentives range from being offered school supplies to being given formal Court recognition;
- 91- 180 days, incentives range from being given books/magazines to being provided a job shadowing opportunity;
- 181 days or greater, incentives range from being given books/magazines to being given college/university gear.

Incentives for major achievements/behaviors completed or sustained:

- Within 0- 30 days, incentives are meal coupons or meals for the youth's family;
- Within 31- 90 days, incentives range from being given recreation center passes to participation in field trips;
- 91- 180 days, incentives range from being given tickets to sporting events to having their case formally petitioned for closure;
- 181 days or greater, incentives range from being given movie tickets to being offered the opportunity to have lunch with their case manager and judge.